



## NOTICE OF EXECUTIVE SESSION

*GARY TRANSPORTATION CORPORATION BOARD OF DIRECTORS*

**THURSDAY, APRIL 2, 2026 @ 4:30 P.M.**

***Adam Benjamin Metro Center – Board Room  
100 West 4th Street  
Gary, IN 46402***

**The Gary Public Transportation Corporation will hold an Executive Session as authorized under Indiana Code Section 5-14-1.5-6.1(b) for the following reasons(s).**

- ✓ An Executive Session is authorized under the Indiana Code Section 5-14-1.5-5 Public Notice of Meeting.
- ✓ An Executive Session was scheduled for the following reasons under Indiana Code 5-14-1.5-6.19(b):

**For discussion of strategy with respect to any of the following, as allowed under Indiana Code 5-14-1.5-6.1(b):**

- ✓ An Executive Session is authorized under the Indiana Code Section 5-14-1.5-5 Public Notice of Meeting.
- ✓ (2)(A) – Collective Bargaining
- ✓ (2)(B) – The purchase of lease of real property by the governing body up to the time of contract of option to purchase of ease is executed by the parties. However, all such strategy discussions must be necessary for competitive or bargaining reasons and may not include competitive or bargaining adversaries.
- ✓ (5) – To receive information about and interview prospective employees.
- ✓ (6) – With respect to any individual over whom the governing body has jurisdictions: (A) to receive information concerning the individual’s alleged misconduct; and (B) to discuss before a determination, the individual status as an employee, a student, or an independent contractor who is a physician.
- ✓ (8) – To discuss before a placement decision, an individual student’s abilities, past performance, behavior and needs.
- ✓ (9) – To discuss a job performance evaluation of an individual employee. This subdivision does not apply to discussion of salary, compensation, or benefits of employees during a budget process.



## BOARD OF DIRECTORS

DATE: Thursday, *April 2, 2026*  
MEETING TIME: **5:30 P.M.**  
LOCATION: Adam Benjamin Metro Center – Board Room  
100 West 4<sup>th</sup> Street  
Gary, IN 46402

### AGENDA

- ITEM #1 – Call to Order and Roll Call
- ITEM #2 – Approval of Board Meeting Minutes dated March 5, 2026
- ITEM #3 – Approval of GPTC *General Check Register Schedule* dated March 1 thru March 31, 2026
- ITEM #4 – Approval of GPTC *Metro Center Check Register Schedule* dated March 1 thru March 31, 2026
- ITEM #5 – General Manager / Department Reports
  - ~ Department – Finance
    - Procurement
    - Marketing / Grants
  - ~ Department - Human Resources
    - IT
  - ~ Department - Operation
    - Transportation
    - Maintenance
- ITEM #6 –
  - Old Business:
    - Staff Recommendation for Employee Group Health Insurance
  - New Business:
    - Staff Recommendation for Financial Audit Services - RFP #2026-01 Crowe, LLP
    - Staff Recommendation to Purchase Five (5) 35’ Transit Buses – RFP #2020-01 Gillig
- ITEM #7 – Public Comments (2 minutes each)
- ITEM #8 – Adjournment



**GARY PUBLIC TRANSPORTATION CORPORATION**  
100 West 4th Avenue  
Gary, Indiana 46402

**BOARD OF DIRECTORS MINUTES**  
**March 5, 2026**

The meeting of the Board of Directors of the Gary Public Transportation Corporation (GPTC) held Thursday, March 5, 2026, was called to order by Board Secretary Antoine Goffin at approximately 7:03 P.M. in the GPTC Board Room of the Adam Benjamin Metro Center, 100 W. 4<sup>th</sup> Avenue, Gary, Indiana. This meeting was lived streamed.

Board Secretary, Antoine Goffin, stated for the record that the Board of the Gary Public Transportation Corporation hereby certifies for the record that an Executive Session was held prior to the meeting pursuant to IC5-4-1.5.6.1b. We certify that the items discussed were related to information concerning issues that were posted on our Executive Session Notice. An executive session was held prior to the meeting pursuant to IC 5-14-1.5-6.1. We certify that the items discussed were related to information posted on our executive session notes.

**Legal Counsel:** Hon. Deidre L. Monroe

**Management/Staff Present:**

Denise Dillard, Interim General Manager; Riley Stewart, Director Transportation; Benjamin Barnes, Director of Maintenance; Dion Dennis, Director Human Resources; Michael Washington, Interim Finance Officer; David Wright, Marketing/Grants; Shirley Scott, Director Procurement

At this time, please stand for the Pledge of Allegiance. There was a pause for a moment of silence for the current status of our country and our recently fallen heroes.

**ITEM # 1: Call to Order and Roll Call**

**ROLL CALL:**

- Board Secretary Goffin – present
- Member Ruby – present
- Member McKenzie – present
- Member Scott-Henry – present
- Member Johnson – present
- Member Williams – present

Quorum established with six members present.

**ITEM #2 – Approval of Board Meeting Minutes dated January 8, 2026**

**Motion:** To approve the minutes from the January 8, 2026 meeting as presented.

**Moved by:** Member McKenzie    **Seconded by:** Member Ruby    **Discussion:** None

**Vote:** Secretary Goffin, yes; Bruce McKenzie, yes; Member Ruby, yes, Member Scott-Henry, yes; Member Johnson, yes, Member Williams, yes

Motion carries 6-0

**ITEM #3 – Approval of Board Meeting Minutes dated February 5, 2026**

**Motion:** To approve the minutes from the February 5, 2026 meeting.

**Moved by:** Member McKenzie    **Seconded by:** Member Ruby    **Discussion:** None

There being none, roll call

**Vote:** Secretary Goffin, yes; Bruce McKenzie, yes; Member Ruby, yes, Member Scott-Henry, yes; Member Johnson, yes, Member Williams, yes

Motion carries 6-0

**Board Reorganization**

At this time Secretary Goffin entertained a motion to suspend the regular business of the board to give the floor to Attorney Monroe.

Attorney Monroe address the board and stated that because of the recent changes in the board, it is necessary to reorganize as it relates to the office of the president and the office of the secretary.

The floor was then open for nominations for the office of *President*

Nominations for the office of the President for the remainder of the year 2026 were taken. Tiara Williams nominated Member Goffin. Seeing no further nominations, the nominations were closed. A vote was taken:

- Board Secretary Goffin – accepted
- Member Ruby – yes
- Member McKenzie – yes
- Member Scott-Henry – yes
- Member Johnson – yes
- Member Williams – yes

The floor was then open for nominations for the office of *Secretary*

Nominations for the office of the Secretary for the remainder of the year 2026 were taken were taken. Nominations were for Tiara Williams, Bruce McKenzie and Preston Ruby. Seeing no further nominations, the nominations were closed.

Board members were polled as to who they had voted for:

- Board Secretary Goffin – Abstain
- Member Ruby – himself
- Member McKenzie – himself
- Member Scott-Henry – Ms. Williams
- Member Johnson – Ms. Williams
- Member Williams – herself

Member Williams – 3 votes; Member McKenzie – 1 vote; Member Ruby – 1 vote; Goffin - abstained

With the majority of 3 votes with the persons in attendance today, is Ms. Williams. Ms. Williams will serve as our secretary for the remainder of 20226.

Two newly appointed board members, Tiara Williams and Chantel Johnson, introduced themselves and shared their professional backgrounds and commitment to public service

**New Board Member Introductions**

Two newly appointed board members, Tiara Williams and Chantel Johnson, introduced themselves and shared their professional backgrounds and commitment to public service.

**ITEM #4 – Approval of GPTC *General Check Register Schedule* dated January 1 thru January 31, 2026**

**Motion:** To approve the GPTC General Check Register dated January 1 thru January 31, 2026.

**Moved by:** Member Ruby     **Seconded by:** Member Williams     **Discussion:** None

There being none, roll call

**Vote:** President Goffin, yes; Bruce McKenzie, yes; Member Ruby, yes, Member Scott-Henry, abstained; Member Johnson, yes, Secretary Williams, yes

Motion carries 5-1 with one abstention.

**ITEM #5 – Approval of GPTC *Metro Center Check Register Schedule* dated January 1 thru January 31, 2026**

**Motion:** To approve the GPTC Metro Center Check Register dated January 1 thru January 31, 2026.

**Moved by:** Member McKenzie     **Seconded by:** Member Ruby     **Discussion:** None

Are there any other questions or comments from the Board? There being none, roll call

**Vote:** President Goffin, yes; Bruce McKenzie, yes; Member Ruby, yes, Member Scott-Henry, abstained; Member Johnson, yes, Secretary Williams, yes

Motion carries 5-1 with one abstention

**ITEM #6 – Approval of GPTC *General Check Register Schedule* dated February 1 thru February 28, 2026**

**Motion:** To approve the GPTC General Check Register dated **February 1 thru February 28, 2026.**

**Moved by:** Member Ruby     **Seconded by:** Member Scott-Henry     **Discussion:** None

Are there any other questions or comments from the Board? There being none, roll call

**Vote:** President Goffin, yes; Bruce McKenzie, yes; Member Ruby, yes, Member Scott-Henry, yes; Member Johnson, yes, Secretary Williams, yes

Motion carries 6-0

**ITEM #7 – Approval of GPTC *Metro Center Check Register Schedule* dated February 1 thru February 28, 2026**

**Motion:** To approve the GPTC Metro Center Check Register dated **February 1 thru February 28, 2026.**

**Moved by:** Member Ruby    **Seconded by:** Member Scott-Henry    **Discussion:** None

Are there any other questions or comments from the Board? There being none, roll call

**Vote:** President Goffin, yes; Bruce McKenzie, yes; Member Ruby, yes, Member Scott-Henry, abstain; Member Johnson, yes, Secretary Williams, yes

Motion w carries 5-1 with one abstention

**ITEM #8 – General Manager/Departmental Reports**

**Motion:** To accept the Interim General Managers and department reports as presented.

**Moved by:** Member Scott-Henry    **Seconded by:** Member Williams    **Discussion:** None

**Vote:** Secretary Goffin, yes; Bruce McKenzie, abstain; Member Ruby, yes, Member Scott-Henry, yes; Member Williams, yes; Member Johnson, yes,

Motion carries 5-1 with one abstention

**ITEM #9 – Old Business**

~ Approval of *GPTC General Check Register Schedules* dated December 1 thru December 31, 2025 (tabled from January 8th meeting)

**Motion:** To approve the GPTC *General Check Register Schedules* dated **December 1 thru December 31, 2025.**

**Moved by:** Member Ruby    **Seconded by:** Member Scott-Henry    **Discussion:** None

Are there any other questions or comments from the Board? There being none, roll call

**Vote:** President Goffin, yes; Bruce McKenzie, yes; Member Ruby, yes, Member Scott-Henry, abstain; Member Johnson, yes, Secretary Williams, yes

Motion carries 5-1 with one abstention

~ Approval of *GPTC Metro Center Check Register Schedules* dated December 1 thru December 31, 2025 (tabled from January 8th meeting)

**Motion:** To approve the *GPTC Metro Center Check Register Schedules* dated **December 1 thru December 31, 2025.**

**Moved by:** Member Ruby    **Seconded by:** Member Scott-Henry    **Discussion:** None

Are there any other questions or comments from the Board? There being none, roll call

**Vote:** President Goffin, yes; Bruce McKenzie, yes; Member Ruby, yes, Member Scott-Henry, abstain; Member Johnson, yes, Secretary Williams, yes

Motion carries 5-1 with one abstention

President Goffin state that the board will move into new business.

It's been moved by Member Ruby to address the personnel issue. Member Scott-Henry Seconded. It's been presented. It's been moved and properly seconded. Do we have any discussion? Hearing none, we'll call for the vote.

Member McKenzie – **abstain**; Member Ruby – **abstain**; Member Scott Henry - **yes**. Secretary Williams - **yes**; Member Johnson – **yes**; President Goffin – **yes**

We have 4 yes votes and 2 abstentions. Motion carries.

At this time President Goffin moved that the current personnel policy manual be open for review as well as the consideration of bringing in a consultant to update that policy due to the age to bring a current in support of our corporation general manager to do business. So moved.

Seconded by Member Williams. Discussion

The old policy was published in 2008? Over 18 years. Any further discussion? None

President Goffin asked if the Interim General Manager would

#### **ITEM #10 – Public Comments**

#### **Adjournment**

With no additional business, a Motion was made to adjourn the meeting by Board Secretary Williams. Seconded by Board Member Ruby. Meeting adjourned at 8:20 p.m.

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Antoine Goffin, President

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Tiara Williams, Secretary

UnitedHealthcare

Illustrative Premium Holiday Exhibit (13 for 12)

Customer Name:	Gary Public Transportation
Medical Policy:	
Renewal Date:	January 1, 2026

Reflects Current rates effective: 1/1/25 to 12/31/25

Current Subscribers	62
Current Members	95
Current Revenue PMPM	\$1,043.10
Current Monthly Premium	\$99,095
Current Annual Premium	\$1,189,134

Reflects Renewal rates effective: 1/1/26 to 12/31/26

Renewal Action	15.0%
Renewal Premium PMPM	\$1,199.57
Renewal Monthly Premium	\$113,959
Renewal Annual Premium before Premium Holiday	\$1,367,504

Percentage of Premium Holiday for December 2025	
December 2025 Premium Credit	(\$50,000)
Annual Premium Net of Premium Holiday	\$1,317,504
Net Percentage Increase	10.8%

- The premium for the month of December identified on your December 2025 bill will be credited.
- The customer will be responsible for any adjustments to December 2025 after the December bill is issued, retroactivity will not be credited.
- Commission / Fees may be adjusted or not paid at all depending on the percentage of the premium holiday for December 2025. Future payments can be adjusted if agreed to by customer.
- Groups with an existing Performance Funding or Rewards Now contract are not eligible for a Premium Holiday.
- Premiums illustrated above are calculated using current enrollment, the actual premium holiday will be based on actual enrollment reflected on your December bill.
- If the Premium Holiday is not accepted by the December 2025 billing cycle, the offer will be withdrawn.

In the event the customer terminates this policy prior to 12/31/26 the customer will agree to pay the amount of the premium holiday.

Gary Public Transportation Corp  
Accounts Payable Aging  
March 31, 2026

VENDOR #	VENDOR NAME	INVOICE DATE	INVOICE #	SERVICE / COMMODITY	AMOUNT OWED	Less than 31 days	30 to 59 days	60 to 89 days	Over 90 days	TOTALS	Days Outstanding
25265	ADAMS REMCO	1/15/2026	538085	RENTAL/LEASE 01/05/2026-04/04/2026	2,400.00	-	-	2,400.00	-	2,400.00	75
260	ADVANTAGE LASER PRODUCTS	3/4/2026	179486	#10 SELF ADP SECURE ENVELOPES	972.38	972.38	-	-	-	972.38	27
91032	ARMOR SECURITY FORCES, LLC	3/3/2026	#18	POLICY SECURITY SERVICES METRO CENTER AND MAINTENANCE	53,645.38	53,645.38	-	-	-	53,645.38	28
9	ASSURED PARTNERS OF INDIANA LLC	3/23/2026	178474	ARMY PERIOD 03/20/26-03/20/27, COMMERCIAL PACKET INSTALLMENT 1 OF 12	4,254.00	4,254.00	-	-	-	4,254.00	8
94	BENEFIT RESOURCE INC	3/31/2026	1145103	PRE-TAX MONTHLY ADMINISTRATION FOR MARCH 2026	125.00	125.00	-	-	-	125.00	0
25305	BRANDY'S SAFE & LOCK INC.	12/5/2025	55984	LOCKES REKEYED, SERVICE CALL AND LABOR	182.50	-	-	-	182.50	182.50	116
11	BRIDGESTONE AMERICAS	12/16/2025	6585598046	MILES OPERATED	1,992.84	-	-	-	1,992.84	1,992.84	105
11	BRIDGESTONE AMERICAS	3/18/2026	65899551403	MILES OPERATED	1,877.96	1,877.96	-	-	-	1,877.96	13
11	BRIDGESTONE AMERICAS	3/18/2026	65899551403	MILES OPERATED	2,013.60	2,013.60	-	-	-	2,013.60	13
11	BRIDGESTONE AMERICAS	3/20/2026	6589638389	DAMAGED TIRES	2,558.11	2,558.11	-	-	-	2,558.11	11
11	BRIDGESTONE AMERICAS	3/25/2026	6589854911	DAMAGED TIRES	411.68	411.68	-	-	-	411.68	6
2800	BRINK'S, INC.	12/31/2025	8227254	TRANSPORTATION PICKUP	148.64	-	-	148.64	-	148.64	90
2800	BRINK'S, INC.	1/1/2026	13101672	TRANSPORTATION PICKUP	1,069.71	-	-	1,069.71	-	1,069.71	89
2800	BRINK'S, INC.	1/31/2026	8302707	TRANSPORTATION PICKUP	127.46	-	127.46	-	-	127.46	59
2800	BRINK'S, INC.	2/1/2026	13120556	TRANSPORTATION PICKUP	1,069.71	-	1,069.71	-	-	1,069.71	58
2800	BRINK'S, INC.	2/28/2026	8382413	TRANSPORTATION PICKUP	140.21	-	140.21	-	-	140.21	31
2800	BRINK'S, INC.	3/1/2026	13146379	TRANSPORTATION PICKUP	1,069.71	-	-	-	-	1,069.71	30
2800	BRINK'S, INC.	12/22/2025	4253847189	TOWELS/MAINTENANCE UNIFORMS	208.07	208.07	-	-	208.07	208.07	99
176	CINTAS	12/29/2025	4254610749	TOWELS/MAINTENANCE UNIFORMS	208.07	208.07	-	-	208.07	208.07	92
176	CINTAS	1/20/2026	4256979646	TOWELS/MAINTENANCE UNIFORMS	1,215.00	-	-	208.07	-	208.07	70
176	CINTAS	3/6/2026	0594782127	INSPECTION OF FIRE SPRINKLER/SYSTEM WET TYPE	1,913.16	1,913.16	-	-	-	1,913.16	25
176	CINTAS	3/13/2026	0594780634	ALARM REPAIR/ BATTERY	825.00	825.00	-	-	-	825.00	18
176	CINTAS	3/13/2026	0594780635	INSPECTION ANNUAL ALARM SYSTEM	939.30	939.30	-	-	-	939.30	18
176	CINTAS	3/20/2026	0594783633	CONTINUITY TEST	3,843.00	-	3,843.00	-	-	3,843.00	55
3681	CONTINENTAL ELECTRIC COMPANY	2/4/2026	18466	(2) MOTOR STARTER FOR BOILER REPLACEMENT	1,190.00	-	-	-	-	1,190.00	16
318	CREATIVE FINANCIAL STAFFING, LLC	3/15/2026	126110334	Brandi Austin Week Ending 03/15/2026	1,190.00	1,190.00	-	-	-	1,190.00	9
318	CREATIVE FINANCIAL STAFFING, LLC	3/22/2026	126120336	Brandi Austin Week Ending 03/22/2026	1,190.00	1,190.00	-	-	-	1,190.00	9
318	CREATIVE FINANCIAL STAFFING, LLC	3/29/2026	126130342	Brandi Austin Week Ending 03/29/2026	11,000.00	11,000.00	-	-	-	11,000.00	2
25362	CROWE LLP	3/25/2026	CI-299045	PROFESSIONAL SERVICES/FINAL BILLING CY2024 AUDIT SERVICES	13,750.00	-	-	13,750.00	-	13,750.00	6
319	DILLARD CONSULTING, LLC	1/1/2026	1012026	GPIC INTERIM GENERAL MANAGER	588.27	-	-	-	-	588.27	89
319	DILLARD CONSULTING, LLC	2/1/2026	2012026	GPIC INTERIM GENERAL MANAGER	13,750.00	-	-	-	-	13,750.00	58
258	DS SERVICES OF AMERICA, INC.	1/22/2026	22669599012226	BOTTLE DEPOSIT/BOTTLE RETURN	308.77	-	-	-	-	308.77	40
258	DS SERVICES OF AMERICA, INC.	2/19/2026	22669599021926	BOTTLE DEPOSIT/BOTTLE RETURN	282.78	-	-	-	-	282.78	6
258	DS SERVICES OF AMERICA, INC.	3/25/2026	06C8760136833	BOTTLE DEPOSIT/BOTTLE PICKUP	1,330.50	-	-	1,330.50	-	1,330.50	81
63	EXPERT CHEMICAL & SUPPLY INC	1/9/2026	968423	JANITORIAL SUPPLIES	42.13	-	-	-	42.13	42.13	249
25310	FASTENAL	7/25/2025	INGARI23432	HCS M20X75	157.00	-	-	-	-	157.00	30
69	FRANKLIN PEST SOLUTIONS	3/1/2026	50066581	COMMERCIAL PEST RECURRING	157.00	157.00	-	-	-	157.00	8
69	FRANKLIN PEST SOLUTIONS	3/23/2026	4373727	COMMERCIAL PEST	650.00	650.00	-	-	-	650.00	18
90036	GARY CHAMBER OF COMMERCE	3/13/2026	9680	WORLD CIVILITY DAY SPONSOR	868.35	868.35	-	-	-	868.35	31
7075	GARY SANITARY DISTRICT	2/28/2026	10-2001589-5	MONITORING FEE/FLOW CHARGES	9,122.55	-	-	-	-	9,122.55	26
25153	GENFARE, LLC	3/5/2026	90216580	TRANSFERS	5,902.79	-	-	-	-	5,902.79	47
90960	GUARDIAN	2/12/2026	00401023 02.12.26	March 2026 - Dental, Life, LTD, STD and Vision - Employee & Employer's Portion	325.00	325.00	-	-	-	325.00	11
19099	J SKLAREWITZ UNIFORMS	3/20/2026	WRIGHT	UNIFORM PACKAGE	325.00	325.00	-	-	-	325.00	42
19099	J SKLAREWITZ UNIFORMS	3/20/2026	GOLDEN	UNIFORM PACKAGE	2,277.00	-	-	-	-	2,277.00	39
164	LEAHY-WOLF COMPANY	2/17/2026	598600	ONLS	8,303.40	-	-	-	-	8,303.40	85
13151	MIDWEST BUS CORPORATION	2/20/2026	60845	KIT, BRAKE SHOE	1,480.81	-	-	1,480.81	-	1,480.81	54
25361	MIDWEST TELECOM OF AMERICA, INC	1/5/2026	40403	TASK/TICKET	1,306.19	-	-	-	-	1,306.19	26
25361	MIDWEST TELECOM OF AMERICA, INC	2/5/2026	7506	INTERNET	1,306.19	-	-	-	-	1,306.19	69
13300	MIDWEST TELECOM OF AMERICA, INC	3/5/2026	41787	INTERNET	836.60	-	-	836.60	-	836.60	83
14100	MOHAWK MFG & SUPPLY	1/21/2026	U137410	TORQUE RO	20,583.95	-	-	20,583.95	-	20,583.95	54
14100	NIPSCO	1/7/2026	711730003-9	MONTHLY STATEMENT	19,604.77	-	-	-	-	19,604.77	22
14100	NIPSCO	2/5/2026	711730003-9	MONTHLY STATEMENT	21,661.21	-	-	-	-	21,661.21	46
16150	PETROLEUM TRADERS	3/9/2026	711730003-9	MONTHLY STATEMENT/GAS/ELECTRIC	18,059.65	-	-	-	-	18,059.65	14
16150	PETROLEUM TRADERS	2/13/2026	2161387	ULTRA LOW SULFUR #2 DIESEL DYED	12,921.12	-	-	-	-	12,921.12	49
16150	PETROLEUM TRADERS	2/13/2026	2161386	UNLEADED GASOLINE W/10% ETHANOL	23,513.97	-	-	-	-	23,513.97	259
16302	PITNEY BOWES BANK INC RESERVE ACCOUNT	3/17/2026	2170283	UNLEADED GASOLINE W/10% ETHANOL	194.28	-	-	-	-	194.28	49
25324	POWERS HEALTH & SPRING SERVICE	2/10/2026	11402551	LEASE CONTRACT/01/01/2026-03/31/2026	430.00	-	-	430.00	-	430.00	59
13	POWERS HEALTH OCCUPATIONAL HEALTH	7/15/2025	5678821-00	WHEEL SEALS	275.00	-	-	-	-	275.00	48
13	POWERS HEALTH OCCUPATIONAL HEALTH	1/31/2026	00208565-00	DOT PHYSICALS	357.00	-	-	-	-	357.00	31
13	POWERS HEALTH OCCUPATIONAL HEALTH	2/11/2026	00208881-00	DOT PHYSICALS	532.00	-	-	-	-	532.00	20
13	POWERS HEALTH OCCUPATIONAL HEALTH	2/28/2026	00209338-00	DOT PHYSICALS	256.00	-	-	-	-	256.00	13
13	POWERS HEALTH OCCUPATIONAL HEALTH	3/11/2026	00209517-001	DOT PHYSICALS	82.00	-	-	-	-	82.00	13
13	POWERS HEALTH OCCUPATIONAL HEALTH	3/18/2026	00209670-00	DOT PHYSICALS	82.00	-	-	-	-	82.00	13

Gary Public Transportation Corp  
Accounts Payable Aging  
March 31, 2026

VENDOR #	VENDOR NAME	INVOICE DATE	INVOICE #	SERVICE / COMMODITY	AMOUNT OWED	Less than 31 days	30 to 59 days	60 to 89 days	Over 90 days	TOTALS	Days Outstanding
16690	QUILL	1/21/2026	47473432	OFFICE SUPPLIES	46.00	-	-	46.00	-	46.00	69
25571	STEPHANIE HULETT	1/1/2026	1012026	JANUARY 2026 BOARD STIPEND	100.00	-	-	100.00	-	100.00	89
369	THERMO KING OF CENTRAL CALIFORNIA	9/11/2025	5C05672	MAINTENANCE REPAIRS	2,275.78	-	-	-	2,275.78	2,275.78	201
369	THERMO KING OF CENTRAL CALIFORNIA	9/11/2025	5C05671	MAINTENANCE REPAIRS	4,167.58	-	-	-	4,167.58	4,167.58	201
25385	TLC PLUMBING, INC	3/23/2026	26-6258	WOMEN ADA WATER CLOSET WAS NOT FLUSHING	225.00	225.00	-	-	-	225.00	8
162	T-MOBILE	8/26/2025	9912055594-08262025	Mobile Internet 07/26/2025-08/25/2025	1,774.71	-	-	-	1,774.71	1,774.71	217
162	T-MOBILE	9/26/2025	9912055594-09262025	Mobile Internet 08/26/2025-09/25/2025	1,859.22	-	-	-	1,859.22	1,859.22	186
162	T-MOBILE	10/26/2025	9912055594-10262025	Mobile Internet 09/26/2025-10/25/2025	1,690.20	-	-	-	1,690.20	1,690.20	156
162	T-MOBILE	11/26/2025	9912055594-11262025	Mobile Internet 10/26/2025-11/25/2025	1,690.20	-	-	-	1,690.20	1,690.20	125
220	TRAVELERS	2/27/2025	6623W4207	DEDUCTIBLE/SELF INSURED/FEBRUARY 2026	4,321.34	-	-	-	4,321.34	4,321.34	397
91082	UNIFIRST CORPORATION	2/26/2026	1651204777	TOWELS/MAINTENANCE UNIFORMS	741.84	-	741.84	-	-	741.84	33
25317	VERMILLION SYSTEMS	10/1/2025	7151679	MONITORING 10/01/25-12/31/25	155.34	-	-	155.34	-	155.34	181
25317	VERMILLION SYSTEMS	1/1/2026	7651333	MONITORING 01/01/26-03/31/26	163.11	-	-	-	163.11	163.11	89
91019	WESTMATIC CORPORATION	3/6/2026	11126	MAINTENANCE PARTS	3,226.42	3,226.42	-	-	-	3,226.42	25
203	YODER OIL CO	1/14/2026	1027407	OIL, PEAK FULL FORCE GRN RTU BK	2,855.80	-	-	-	-	2,855.80	76
203	YODER OIL CO	2/16/2026	1078446	PEAK FULL FORCE GRN RTU BK	2,565.00	-	2,565.00	-	-	2,565.00	43
317	YOUR WAY CATERING, LLC	3/26/2026	03/26/2026	APRIL 2026 BOARD MEETING CATERING	300.00	300.00	-	-	-	300.00	5
25436	HERITAGE-CRYSTAL CLEAN, LLC	3/21/2024	1857885	Maintenance/clean bus parts	9,745.00	-	-	-	9,745.00	9,745.00	740
25436	HERITAGE-CRYSTAL CLEAN, LLC	4/2/2024	18599464	MAINTENANCE/DISPOSAL OF SOLIDS & LIQUIDS	11,226.50	-	-	-	11,226.50	11,226.50	728
25436	HERITAGE-CRYSTAL CLEAN, LLC	4/2/2024	18599465	MAINTENANCE/DISPOSAL OF SOLIDS & LIQUIDS	13,317.00	-	-	-	13,317.00	13,317.00	728
25436	HERITAGE-CRYSTAL CLEAN, LLC	4/5/2024	18604707	MAINTENANCE/DISPOSAL OF SOLIDS & LIQUIDS	648.00	-	-	-	648.00	648.00	725
25436	HERITAGE-CRYSTAL CLEAN, LLC	4/5/2024	18607194	MAINTENANCE/DISPOSAL OF SOLIDS & LIQUIDS	10,915.50	-	-	-	10,915.50	10,915.50	725
25436	HERITAGE-CRYSTAL CLEAN, LLC	4/5/2024	18607195	MAINTENANCE/DISPOSAL OF SOLIDS & LIQUIDS	11,429.00	-	-	-	11,429.00	11,429.00	725
25436	HERITAGE-CRYSTAL CLEAN, LLC	4/8/2024	18607196	MAINTENANCE/DRUM MOUNT	928.42	-	-	-	928.42	928.42	722
25436	HERITAGE-CRYSTAL CLEAN, LLC	4/10/2024	18615288	MAINTENANCE/DISPOSAL OF SOLIDS & LIQUIDS	11,305.50	-	-	-	11,305.50	11,305.50	720
25436	HERITAGE-CRYSTAL CLEAN, LLC	4/19/2024	18634026	MAINTENANCE/DISPOSAL OF SOLIDS & LIQUIDS	42,440.00	-	-	-	42,440.00	42,440.00	711
25436	HERITAGE-CRYSTAL CLEAN, LLC	5/15/2024	18684844	MAINTENANCE/DISPOSAL OF SOLIDS & LIQUIDS	10,878.00	-	-	-	10,878.00	10,878.00	685
<b>TOTAL</b>					<b>430,520.30</b>	<b>147,980.40</b>	<b>93,310.65</b>	<b>45,398.35</b>	<b>143,830.90</b>	<b>430,520.30</b>	
					<b>%</b>	<b>34%</b>	<b>22%</b>	<b>11%</b>	<b>33%</b>		

These items are disputed and have been referred by the GM to the attorney for discussion with and settlement with Heritage-Crystal Clean, LLC.

Bank Account	Amount
BMO General Fund	722,347.30
BMO Money Market	6,083.85
Fifth Third	1,738.81
Trust Indiana	15,146.74
Sub-total	745,316.70
ECHO Draw	244,840.00
Total Fund Available	990,156.70

Debt Analysis	
Total reported amount owed	430,520.30
Less: Disputed debt amount	(122,832.92)
Net amount owed	307,687.38

Ratio of available funds to outstanding debt

3.22



# PROCUREMENT REPORT

**February 2026**

**Submitted By:** Shirley Scott, Director of Procurement Oversight

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## EXECUTIVE SUMMARY

February 2026 marked steady progress across GPTC's facility modernization, technology infrastructure, operational reliability, and fleet improvement initiatives. Major accomplishments included:

- Completion of the Metro Center interior painting project
- Award of the second-floor bathroom renovation
- Execution of garage door repairs
- Finalization of the Gillig bus leasing buyout
- Award of IT Managed Services through a competitive RFQ
- Release and evaluation of the Financial Audit Services RFP

Security and communication enhancements continued to support safe and efficient operations across the agency.

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## SECTION 1 — FACILITY IMPROVEMENTS

### **Metro Center Interior Painting – Three Floor Renovation**

**Vendor:** VAS Wall Covering

**Procurement Method:** Simplified Acquisition

**Contract Type:** Purchase Order

**Project Manager:** Charles Prewitt

**Completion Date:** February 17, 2026

**Project Summary:**

GPTC completed a full interior painting project at the Metro Center, including walls, railings, window frames, door frames, priming, and surface preparation across three floors.

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## **Metro Center Bathroom Renovation – Second Floor**

**Vendor:** K Sparks Construction

**Bid Price:** \$95,400

**Procurement Method:** Simplified Acquisition

**Contract Type:** Purchase Order

**Project Manager:** Charles Prewitt

### **Project Summary:**

Procurement awarded renovation services for the Men’s and Women’s restrooms on the second floor of the Metro Center.

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## **SECTION 2 — TECHNOLOGY & COMMUNICATIONS**

### **IT Managed Services – One Year Term with Two (2) Year Option**

**Vendor:** Midwest Telecom of America (MTA)

**Procurement Method:** Competitive RFQ

**Contract Term:** One (1) year base period

**Option Period:** Two (2) additional one-year options

**Contract Type:** Service Agreement

### **Project Summary:**

Procurement completed a competitive RFQ process to support GPTC’s network, cybersecurity, and technology infrastructure.

### **Mobile & Portable Radios – Bus & Staff Communications**

**Vendor:** Alpha Prime Communication

**Bid Price:** \$28,406.00

**Grant Budget:** IN 90 X652 02

**Purchase Order Issued:** December 4, 2025

**Procurement Method:** Simplified Acquisition

### **Project Summary:**

Procurement finalized the acquisition of mobile and portable radios to enhance communication reliability across operations.

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## **SECTION 3 — OPERATIONS & SAFETY**

### **Garage Door Repairs – Operations Facility (Ten Doors)**

**Vendor:** Crawford Doors

**Bid Price:** \$36,550

**Procurement Method:** Simplified Acquisition

**Contract Type:** Purchase Order

**Award Date:** February 25, 2026

**Project Summary:**

Repairs included installation of new sensors and rollers for ten garage doors at the Operations Facility.

### **Armed Security Services – Metro Center & Operation Facility**

**Vendor:** Armor Security

**Service Start Date:** September 13, 2024

**Initial Term:** 90 days ending December 13, 2024

**Service Expansion:** CMF 24/7 coverage effective October 15, 2024

**Metro Center 24/7 Coverage:** Began February 13, 2025

**Contract Extension:** Through December 13, 2025, with one (1) year option

**Project Manager:** Dion Dennis, HR Director

**Project Summary:**

Armor Security continues to provide armed security services at both the Metro Center and CMF.

## **SECTION 4 — FLEET MODERNIZATION**

### **Transit Bus Leasing – Gillig Low Floor Buses**

**Vendor:** Midwest Bus (in partnership with the City of Gary)

**Agreement Approved:** December 12, 2024

**Purchase Order Issued:** January 6, 2025

**Final Delivery:** June 27, 2025

**Lease Period Ends:** May 2026

**Buyout Finalized:** February 4, 2026

**Project Summary:**

GPTC continues its fleet modernization initiative through the lease of nine Gillig Low Floor buses, with an option to purchase at the end of the lease term.

## **SECTION 5 — FINANCIAL & COMPLIANCE PROCUREMENT**

### **Financial Audit Services – Request for Proposal (RFP)**

**RFP Issued:** January 22, 2026

**Proposal Due Date:** February 23, 2026

**Responses Received:** One (1)

**Responding Vendor:** Crowe, LLP

**Proposed Price:**

- Year 1: \$54,500
- Annual Increase: \$1,500 per year for four (4) years

**Background:**

Crowe, LLP has successfully prepared GPTC's financial audits over the past several years and has demonstrated consistent performance and familiarity with GPTC's financial structure and federal grant requirements.

**Status:**

Recommendation for Board approval has been submitted.



# HUMAN RESOURCES

Board of Directors Meeting – April 2, 2026

Report for March 2026

## CURRENT OPEN POSITIONS AS OF:

March 21, 2026

Position	# of positions to be filled	FT or PT	Notes
<b><u>TRANSPORTATION DEPARTMENT</u></b>			
Road Supervisor	1	Full-Time	
Bus Operator	1	Full-Time	
<b><u>MAINTENANCE DEPARTMENT</u></b>			
Parts Clerk	1	Full-Time	
Mechanic	2	Full-Time	
Bus Cleaners	2	Full-Time	
<b><u>PROCUREMENT DEPARTMENT</u></b>			
Procurement Clerk	1	Full-Time	

## Human Resources Key Items from January 2026

### Save the Date

- In collaboration with Haywood and Fleming, we have scheduled our inaugural Compliance **Lunch and Learn** for **Thursday, April 30, 2026**. This event will be conducted simultaneously at *both locations*, commencing at **1:00 PM**.
- On **Sunday, May 3<sup>rd</sup>**, we will host an Employee Appreciation Luncheon at the **Chateau Banquet Center from 12:00 PM to 3:00 PM**. This occasion has been organized in response to two community members' desire to express their sincere gratitude to employees who consistently excel in their duties.

Due to IRS regulations, PERF was unable to facilitate the transfer of our pension funds. Consequently, we received a notification from Capital Group regarding a pension plan that closely resembles PERF's. Given that Capital Group serves as the Trustee for the previous plan, we conducted a thorough review of the new plan during a meeting and subsequently decided to transition our pension arrangements to Capital Group. **As of March 25, 2026, all terminated or retired employees were mailed a check to their recorded addresses.**

Additionally, we have successfully submitted our annual federal, state, and local compliance reports.

**GENERAL MANAGER'S MONTHLY REPORT**

**March 1, 2026, THRU March 31, 2026**

**TRANSPORTATION**

**Active Employees**

**Inactive Employees**

**Total Employees**

Union: 39

Union: 0

Union: 39

Non-Union: 6 non-union: 0 non-union: 0

<b>WORKDAYS AVAILABLE: 26</b>		<b>SICK DAYS: 22</b>	
<b>TOTAL EMPLOYEE WORKDAYS: 1014</b>		<b>TOTAL EMPLOYEE WORKDAYS LOST: 22</b>	
<b>ACTUAL WORKDAYS: 992</b>		<b>ABSENTEEISM RATIO: 2.2</b>	
<b>DISCIPLINE LOST DAYS: Accidents: 0 Procedural: 0 Absenteeism: 0 Other: 0</b>			
Total Trips Weekdays: 6,672	Total Vehicle Miles: 6,690	Total: 2	Total: 0
Total Trips Saturdays: 640	Total Revenue Miles: 5,246	Vehicle Collision: 2	Passenger: 0
Total Missed Trips Weekday: 148 Manpower X Vehicle: X	Total Deadhead Miles: 880	Passenger: 0	Disturbance: 0
Total Missed Trips Missed: 0 Saturdays: Manpower: X Vehicle:	Monthly Certification: 7	Fixed Objects: 0	Non-Action: 0

**ON TIME PERFORMANCE PERCENTAGES BY ROUTE**

<b>L-3 CROSSTOWN CONNECTOR: 100%</b>	<b>L-1 WEST CENTRAL GRANT: 99.1%</b>
<b>R-1 LAKESHORE CONNECTION: 100%</b>	<b>R-2 US 30 SHUTTLE: 98.2%</b>
	<b>L-4 UNIVERSITY PARK: 100 %</b>
<b>L-2 OAK &amp; COUNTY LINE: 99.1%</b>	<b>L-5 HORRACE MANN: 100 %</b>
<b>R-BMX BROADWAY METRO EXPRESS: 100%</b>	<b>R-3 BURR/LAKE RIDGE: 100 %</b>
<b>R-6 IVY TECH SHUTTLE:</b>	<b>R-4 LAKESHORE SOUTH: 100 %</b>
<b>R-5 MERRILLVILLE SHUTTLE: 100%</b>	<b>8 ADA PARATRANSIT 99.0 %</b>

**ROUTE RIDERSHIP 2026**

(Refer to Planning & Marketing Report for Ridership Information)

**COMPLAINTS**

<b>ROUTE</b>	<b>SERVICE</b>	<b>PERSONNEL</b>	<b>ACTION TAKEN</b>	<b>COMMENDATION</b>
<b>FIXED</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>
<b>ADA PARATRANSIT</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>

**SUBMITTED BY: DIRECTOR OF TRANSPORTATION (RILEY STEWART)**



## Board of Directors Report for February 2026

### Maintenance Director – Benjamin A. Barnes Jr.

#### Maintenance:

- PM maintenance for 35<sup>th</sup> Garage
- PM maintenance at 100% (11) completed (Revenue & Non-Revenue Vehicles)
- (4) Road Calls
- (1) Tows
- Currently screening applicants for open positions; (1) Parts Clerk, (1) Bus Cleaner, Mechanics (1) Class B, (1) Class A
- Implemented Core “Turn-In” process with Vendors for credit/replacement
- We took a survey of 35<sup>th</sup> Garage for various Major repairs that will need to be conducted. (Multiple vendors have either been on the property to assess, or are on schedule to assess minor and major repairs)

#### In Summary:

**During the month of February**, Preventative Maintenance (PM) Operations at 35th Garage achieved **100% completion**, with all 11 revenue and non-revenue vehicles serviced. The team responded to **four road calls** and managed **one tow**, ensuring continued operational support and service reliability.

Recruitment efforts remain ongoing, with active screening for the following positions: Parts Clerk (1), Bus Cleaner (1), Mechanic Class B (1), and Mechanic Class A (1), to support staffing sustainability and operational readiness.

Operational efficiencies were strengthened through the implementation of the **Core “Turn-In” process**, improving vendor credit and replacement recovery procedures.

Additionally, a comprehensive facility assessment was conducted to identify required minor and major repairs. Multiple vendors have completed on-site evaluations, with additional assessments scheduled, positioning the garage for planned facility improvements



Gary Public Transportation Corp.  
 FEB/MARCH 2026 BOARD REPORT – Presented April 7, 2026  
 GPTC PLANNING AND MARKETING DEPARTMENT

**RECENT HIGHLIGHTS AND ACCOMPLISHMENTS**

1. Continued tracking ridership and service information
2. Updated “Supergrant” for Federal submission
3. Began compilation of the 2024-2025 Impact Report
4. Worked with Procurement and Operations to formulate a vehicle replacement order.
5. Coordinated with Cycle219 stakeholders and logistics teams

**RIDERSHIP MONTHLY REPORT (Attachment A)**

See Attachment A.

**ADVERTISING:PROMOTION:OUTREACH**

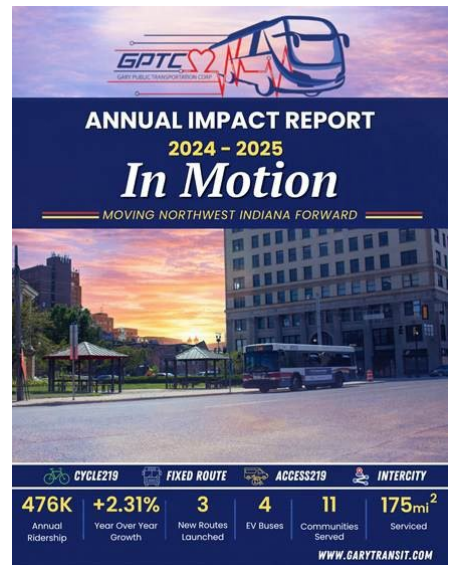
Transit Advertising:

- While no new installs were done in the last few months, there were some notable contracts executed:
  - Centier has extended their contract thru the end of 2026.
  - A trade deal has been executed with the Gary SouthShore RailCats.

Marketing and Outreach:

- Events related to the RailCats trade are currently being planned, including a May trolley display day.
- Staff is reaching out to Miller Beach Arts for involvement in the May 2026 First Friday event to provide an interactive display in cooperation with a magazine called People You Meet on the Bus.
- The 2024-2025 Impact Report (our annual report) is near completion. A soft launch will be underway by Board Meeting day. Staff, leadership and board members were interviewed for this interactive virtual and physical publication.

Advertising Revenue: Revenue for the last four months: December: \$13,591.50; January: 8,612.50; February: \$8,047.00



**CYCLE219 BIKESHARE**

- Spring deployment is right around the corner! Bikes will be placed at the following locations in late March/early April:
  - Calumet College
  - Metro Center
  - Broadway Lofts
  - Lake Street
  - Marquette Park

After maintenance is completed for several units, additional bikes will be deployed at Calumet College as well as at Indiana University Northwest.

- Additional units have been ordered and, when received, will be deployed at the NICTD stations in Hammond and Miller Beach.
- Staff is awaiting word on its grant to the Porter County Community Foundation for additional bikes for the Dune Park NICTD station; staff is also working with NICTD and Dunes Tourism on the idea of bikes at NICTD's Michigan City station.
- A meeting is scheduled with Purdue University Northwest to discuss potential bike deployments at the Hammond campus.

## SERVICE PLANNING

- Operations and Planning have set up bi-weekly meetings to plan the implementation of service changes. These meetings will discuss scheduling, training, timetables and outreach.
- The current iteration of the adjustments includes interlining Routes R5 and L4; most of the current service area is maintained while new areas are added in Glen Park and Merrillville. Another change will involve extending Route R2 along US30 to State Road 55.
- The target date for the adjustments is sometime in April.
- Two other developments related to service took place in March:
  - Staff is requesting quotes from companies to assist in run-cutting for board picks, to help create opportunities for more efficient service and the potential addition of peak-time service on the Bmx.
  - Staff worked with Procurement and Operations to develop a vehicle purchase strategy to bring in new vehicles to help improve service delivery. A purchase order for three electric buses and two hybrid buses has already been generated, and four vans will be purchased as well.

## GRANTS

- Federal Grants
  - The "Supergrant" has been submitted and is awaiting further action from FTA.
  - Staff will be discussing project modifications to increase funding for some programs.
- Legacy Foundation:
  - Knight Donor Advised: A second disbursement of funds is due this spring as GPTC provides more programming and begins some station improvements.
- AARP Demonstration Grant
  - Gary Transit learned recently that this grant application was indeed successful. Approximately \$5,200 of the proposed budget was for passenger and pedestrian facilities to be installed by GPTC; we have approached the city regarding next steps.
- Porter County Community Foundation
  - Staff is awaiting word on this \$10,000 grant application.
- Local Funding
  - Staff is awaiting the next disbursement of Calumet College funds for service and new bikes.



- Ridership: Ridership per revenue hour (R/VRH) for February was 12.01, which is up from 11.67 for January.
- Station Improvements
  - Historic artwork for the shelter art program was installed in November.
  - Staff will be scheduling the sustainable landscaping project for installation in the spring.
  - Discussions continue for an additional shelter at the Adam Benjamin, Jr. Veterans Hospital in Merrillville/Crown Point.



**Gary Public Transportation Corp.**  
**DEC 2025/JAN-FEB 2026 BOARD REPORT – Presented March 5, 2026**  
**GPTC PLANNING AND MARKETING DEPARTMENT**

ATTACHMENT A  
 Ridership thru February 2026

<b>RIDERSHIP COMPARISON: 2023-2026</b>						
MONTH	2023	2024	2025	2026	%age change 2024-2025	%age change 2025-2026
January	32,547	34,918	33,104	33,684	(5.20)	1.75
February	34,360	39,559	34,853	34,744	(11.89)	(0.31)
March	36,112	36,925	37,961	0	2.81	(100.00)
April	35,651	38,889	42,251	0	8.65	(100.00)
May	41,027	37,371	41,049	0	9.84	(100.00)
June	38,028	35,435	43,466	0	22.66	(100.00)
July	36,055	40,991	40,522	0	(1.14)	(100.00)
August	45,902	45,891	48,821	0	6.39	(100.00)
September	39,699	41,335	42,249	0	2.21	(100.00)
October	43,817	44,028	44,140	0	0.25	(100.00)
November	41,873	36,133	34,161	0	(5.46)	(100.00)
December	39,026	33,903	33,546	0	(1.05)	(100.00)
Totals	464,096	465,376	476,122	68,428	2.31	0.69

Note: Totals include fixed route and paratransit services

Shown above is service and ridership information/analysis thru February 2026.

- February ridership was relatively level from last year.
- Service delivery was slightly lower in February, but Bmx service delivery was almost 100%.
- Mobile apps use was 21% for February.



***GARY PUBLIC TRANSPORTATION CORP***  
**April Board Report – Technology &  
Infrastructure Update**

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### **Infrastructure & Network Advancements**

We have successfully initiated a full network update across our environment. A secure VPN tunnel between both locations is now fully established, creating a unified and encrypted communication backbone. This positions us for stronger system integration and future scalability.

Our transition from GenFare to GenLink has been completed, streamlining fare systems and aligning us with modernized operational standards. Additionally, all reporting functions have been migrated to our cloud server, enabling more reliable access and improved data availability.

To reinforce security posture, the network is now under 24-hour surveillance through our MTA service contract, ensuring continuous monitoring and rapid response capability.

### **Hardware & Equipment Deployment**

We have deployed two new computers within Dispatch and an additional workstation for Transportation Director Mr. Riley. These upgrades enhance operational efficiency and provide the necessary performance to support daily workflows.

To address connectivity gaps, new Wi-Fi extenders have been ordered for both the 4th Avenue location and the 35th Avenue garage. This will strengthen signal coverage and reduce communication dead zones.

### **Operational Enhancements**

Scan-to-email functionality is now active at both 4th Avenue locations, improving document flow and reducing manual handling.

We have successfully activated the gate camera and gate control systems at the 35th Avenue location. These systems are accessible from both Dispatch and the front desk, with added mobile control capability, allowing for real-time oversight and remote management.

### **Digital Strategy & Innovation Pipeline**

Website development has been formally transitioned to the Marketing Team, with defined expectations for imagery and scripting to ensure brand consistency and user engagement.

We are advancing development of our proprietary mobile application, which will enable direct ticket purchases. This initiative represents a strategic shift toward digital independence and enhanced rider convenience.

### **Current Challenges & Dependencies**

We are currently awaiting support from a T-Mobile engineer to configure VPN capabilities on bus routers. This is a critical dependency for enabling tap-to-pay functionality across the fleet.

Scan-to-email functionality at the 35th Avenue location is still experiencing intermittent issues and remains under review.

We are encountering operational challenges with the access control module at the 4th Avenue location, which is actively being assessed for resolution.