



BOARD OF DIRECTORS MEETING BOARD PACKET

BOARD MEETING
Thursday, May 7, 2026
6:00 P.M.

Cover Page

- Executive Session
- Agenda Board Meeting May 7, 2026
- Approval of Board Meeting Minutes dated April 2, 2026
- Approval of GPTC Check Register Schedules dated April 1st – April 30, 2026
- General Manager / Department Reports
 - Department – Finance
 - Department – Procurement
 - Department – Marketing / Grants
 - Department – Operations
 - Department – Human Resources
 - Department - IT
- Other Business Old/New
- Public Comments (2 minutes. each)



NOTICE OF EXECUTIVE SESSION
GARY TRANSPORTATION CORPORATION BOARD OF DIRECTORS
THURSDAY, MAY 7, 2026 @ 4:30 P.M.

Adam Benjamin Metro Center – Board Room
100 West 4th Street
Gary, IN 46402

The Gary Public Transportation Corporation will hold an Executive Session as authorized under Indiana Code Section 5-14-1.5-6.1(b) for the following reasons(s).

- ✓ An Executive Session is authorized under the Indiana Code Section 5-14-1.5-5 Public Notice of Meeting.
- ✓ An Executive Session was scheduled for the following reasons under Indiana Code 5-14-1.5-6.19(b):

For discussion of strategy with respect to any of the following, as allowed under Indiana Code 5-14-1.5-6.1(b):

- ✓ An Executive Session is authorized under the Indiana Code Section 5-14-1.5-5 Public Notice of Meeting.
- ✓ (2)(A) – Collective Bargaining
- ✓ (2)(B) – The purchase of lease of real property by the governing body up to the time of contract of option to purchase of ease is executed by the parties. However, all such strategy discussions must be necessary for competitive or bargaining reasons and may not include competitive or bargaining adversaries.
- ✓ (5) – To receive information about and interview prospective employees.
- ✓ (6) – With respect to any individual over whom the governing body has jurisdictions: (A) to receive information concerning the individual's alleged misconduct; and (B) to discuss before a determination, the individual status as an employee, a student, or an independent contractor who is 99a physician.
- ✓ (8) – To discuss before placement decision and individual student's abilities, past performance, behavior and needs.
- ✓ (9) – To discuss a job performance evaluation of an individual employee. This subdivision does not apply to discussion of salary, compensation, or benefits of employees during a budget process.



BOARD OF DIRECTORS

DATE: Thursday, May 7, 2026
MEETING TIME: 6:00 P.M.
LOCATION: Adam Benjamin Metro Center – Board Room
100 West 4th Street
Gary, IN 46402

AGENDA

- ITEM #1 – Call to Order and Roll Call
- ITEM #2 – Personnel Report
- ITEM #3 – Approval of Board Meeting Minutes dated April 2, 2026
- ITEM #4 – Approval of GPTC General Check Register Schedules dated April 1, 2026 through April 30, 2026
- ITEM #5 – Approval of GPTC Metro Center Check Register Schedules dated April 1, 2026 through April 30, 2026
- ITEM #6 – General Manager / Department Reports
 - Department – Finance
 - Department - Procurement
 - Department - Human Resources
 - Department - IT
 - Department - Operations
 - Department - Planning and Marketing
- ITEM #7 – Old Business
 - 1. Collective Bargaining Agreement (CBA) tabled from April 2nd meeting until the review is completed
 - 2. Staff Recommendation for Financial Audit Services, Crowe, LLP tabled from April 2nd meeting.

New Business –
- ITEM #8 – Public Comments (2 minutes each)
- ITEM #9 – Adjournment



PROCUREMENT REPORT

March 2026

Submitted By: Shirley Scott, Director of Procurement Oversight

EXECUTIVE SUMMARY

March 2026 marked steady progress across GPTC's facility modernization, technology infrastructure and operational reliability, Major accomplishments included:

- Award of the second-floor bathroom renovation
- Execution of garage door upgrade
- Execution of Front Gate Replacement
- Recommendation for the Financial Audit Services

Security and communication enhancements continued to support safe and efficient operations across the agency.

Metro Center Bathroom Renovation – Second Floor

Vendor: K Sparks Construction

Bid Price: \$95,400

Procurement Method: Simplified Acquisition

Contract Type: Purchase Order

Project Manager: Charles Prewitt

Project Summary:

Procurement awarded renovation services for the Men's and Women's restrooms on the second floor of the Metro Center.

OPERATIONS & SAFETY

Garage Door Repairs – Operations Facility (10-Ten Doors)

Vendor: Crawford Doors

Bid Price: \$36,550

Procurement Method: Simplified Acquisition

Contract Type: Purchase Order

Award Date: February 25, 2026

Funding Source: Capital

Project Summary:

Repairs included installation of new sensors and rollers

Front Gate Replacement

Vendor: Overhead of Northwest Indiana

Bid Price: \$16,450.00

Procurement Method: Simplified Acquisition

Awarded: April 8, 2026

Status: Completed 4/23/2026

Funding Source: Capital

Armed Security Services – Metro Center & Operation Facility

Vendor: Armor Security

Service Start Date: September 13, 2024

Initial Term: 90 days ending December 13, 2024

Service Expansion: CMF 24/7 coverage effective October 15, 2024

Metro Center 24/7 Coverage: Began February 13, 2025

Contract Extension: Through December 13, 2025, with one (1) year option

Project Manager: Dion Dennis, HR Director

Project Summary:

Armor Security continues to provide armed security services at both the Metro Center and Central Maintenance.

FINANCIAL & COMPLIANCE PROCUREMENT**Financial Audit Services – Request for Proposal (RFP)**

RFP Issued: January 22, 2026

Proposal Due Date: February 23, 2026

Responses Received: One (1)

Responding Vendor: Crowe, LLP

Three Year Total: \$168,000

Option Year Total \$227,000

Background:

Crowe, LLP has successfully prepared GPTC's financial audits over the past several years and has demonstrated consistent performance and familiarity with GPTC's financial structure and federal grant requirements.

Status: Recommendation for Board approval has been submitted.

Procurement Compliance Notes:

All procurement actions were conducted in accordance with GPTC Procurement Policy and FTA Circular 4220.1G requirements,



HUMAN RESOURCES

Board of Directors Meeting – May 7, 2026

Report for April 2026

CURRENT OPEN POSITIONS AS OF:

April 21, 2026

Position	# of positions to be filled	FT or PT	Notes
<u>TRANSPORTATION DEPARTMENT</u>			
Road Supervisor	0	Full-Time	
Bus Operator	2	Full-Time	
<u>MAINTENANCE DEPARTMENT</u>			
Parts Clerk	1	Full-Time	
Mechanic	2	Full-Time	
Bus Cleaners	3	Full -Time	
<u>PROCUREMENT DEPARTMENT</u>			
Procurement Clerk		Full-Time	

Human Resources Key Items from April 2026

In collaboration with Haywood and Fleming, we are in the process of scheduling our inaugural Compliance Lunch-and-Learn event. This event will be held concurrently at both locations, with the date to be announced shortly.

We have completed our compliance reporting for the Management Information Systems (MIS) and submitted the necessary documentation to the Federal Transportation Administration (FTA). Furthermore, we have successfully submitted all other required annual compliance reports at the federal, state, and local levels.

We are currently addressing our restructuring process.

GPTC Gary Public transportation Corp

May 7, 2026 Board of Directors Meeting

Taron Cain

April Operations Report



"We are the heartbeat of the city, and the rhythm of the region".

Transportation

35 Operators; 4 Road Supervisors

- 2 Union employees on Last Chance agreement
- 1 Road supervisor 1 day suspension, 4 day in obedience for 90 days Insubordination
- 1 dispatcher failure to perform duties, and escorting a terminated / resigned employee around the premises without alerting me or BOD President immediately
- Operator caught on the phone crossing rail track at 11th and BMX texting
- Internal search 30 days Safety Coordinator FTA mandates we have one if not GM is the SC. Will likely be Operator.
- Six Operators on the extra Board.

Maintenance

Five buses released for revenue service, two more being pushed out close of business Monday May 04 2026.

Part time Maintenance Clerk hired

Issues found:

1. Eleven vehicles downed for minor repairs
2. Sewer and drain clogged overran
3. No road call toolbox and impact tools/socket wrenches
4. No parts for repairs
5. Shop in disarray
6. Pits drained twice in one week
7. No computer access in my office
8. missing items from my office
9. CFA not updated
10. No access given for admin CFA
11. Bathroom front and back undone
12. no 2026 Maintenance plan done or Safety Plan 2026
13. No service on compressors 2026
14. Bus wash issues
15. All the keys missing to vehicles and offices
16. Numerous incomplete workorder
17. Weekly staff meetings resumed



"We are the heartbeat of the city, and the rythm of the region".

GENERAL MANAGER'S MONTHLY REPORT
April 1, 2026, THRU April 30, 2026
TRANSPORTATION

Active Employees

Union: **39**
 Non-Union: 6

Inactive Employees

Union: 0
 Non-Union: 0

Total Employees

Union: 39
 Non-Union: 0

WORKDAYS AVAILABLE: 26	SICK DAYS: 24
TOTAL EMPLOYEE WORKDAYS: 1014	TOTAL EMPLOYEE WORKDAYS LOST: 24
ACTUAL WORKDAYS: 990	ABSENTEEISM RATIO: 2.4

DISCIPLINE LOST DAYS: Accidents: 0 Procedural: 0 Absenteeism: 0 Other: 0			
Total Trips Weekdays: 6,592	Total Vehicle Miles: 7,184	Total: 1	Total: 0
Total Trips Saturdays: 640	Total Revenue Miles: 5,701	Vehicle Collision: 1	Passenger: 0
Total Missed Trips Weekday: 228 Manpower: X Vehicle: X	Total Deadhead Miles: 995	Passenger: 0	Disturbance: 0
Total Missed Trips Missed: 0 Saturdays: Manpower: X Vehicle:	Monthly Certification: 4	Fixed Objects: 0	Non-Action: 0

ON TIME PERFORMANCE PERCENTAGES BY ROUTE			
L-3 CROSSTOWN CONNECTOR: 100%	L-1 WEST CENTRAL GRANT: 99.1%		
R-1 LAKESHORE CONNECTION: 100%	R-2 US 30 SHUTTLE: 98.2%		
	L-4 UNIVERSITY PARK: 100%		
L-2 OAK & COUNTY LINE: 99.1%	L-5 HORRACE MANN: 00%		
R-BMX BROADWAY METRO EXPRESS: 100%	R-3 BURR/LAKE RIDGE: 100%		
R-6 IVY TECH SHUTTLE: 100%	R-4 LAKESHORE SOUTH: 99.0%		
R-5 MERRILLVILLE SHUTTLE: 100%	8 ADA PARATRANSIT		

ROUTE RIDERSHIP 2026
 (Refer to Planning & Marketing Report for Ridership Information)

COMPLAINTS				
ROUTE	SERVICE	PERSONNEL	ACTION TAKEN	COMMENDATION
FIXED	3	0	3	0
ADA PARATRANSIT	0	0	0	0

SUBMITTED BY: DIRECTOR OF TRANSPORTATION (RILEY STEWART)

MONTHLY RIDERSHIP REPORT

March-26

RIDERSHIP BY CATEGORY

TTP NUMBER	KEY NUMBER	DISCRIPTION	TOTAL	COMMENTS
1		Small Tokens	0	
2		Large Tokens	0	
3				
4		All Transfers Counted	133	
5				
6		Free Xfer		
7		30 Day Pass	508	
8		30 Day Student Pass	386	
9		15 Day Pass	257	
10		ADA Local Pass	0	
11		ADA Regional Pass	0	
12		Emergency Transfer		
13		Complimentary Pass	0	
14				
15		Student Fare	52	
16		Hammond Xfer Rate Collected	743	
17		Reduce, Senior and Disable Fare	233	
18		Regional Fare	254	
19		Xfer's Issued		
20		PACE/CTA Fare Collected	0	
21		Under Fare Payment	522	
22		Over Fare Payment		
	"1"			
	"2"			
	"3"			
	"4"			
	"5"			
	"6"			
	"7"			
	"8"	GFI Key Number 'ADA'	2	
	"9"	Transfers Received (Unlinked Trips)	2,835	
	"*"			
	"A"			
	"B"			
	"C"			
	"D"	Xfer Rate 'Local to 'Express'	13	
		GFI Pre-set Fares	2,913	
		Preset Adult Route 8 (MINUS)	0	
		Preset Fixed Route (TOTAL)	2,913	
		ADA Ridership Count (ADD)	769	
		Total Ridership	9,620	

NOTE : Highlighted 'Yellow' areas listed under 'Total' column are used to calculate 'Total Ridership by Category'.

DAILY RIDERSHIP REPORT

MARCH 2026

DAY		NUMBER OR NUMBER OF		REVENUE		CERTIFIED	DEAD-HEAD MILES	TOTAL VEHICLE MILES	TOTAL REVENUE MILES	REVENUE COLLECTED	TOTAL TRIPS SCHEDULED	TOTAL TRIPS COMPLETED	TOTAL TRIPS CANCELLED	NO SHOWS	MISSED TRIPS	DENIALS	AHEAD	LATE	ON-TIME	TOTAL DAILY RIDES	COMPLAIN
		ASSENGER	PCA	Companions	HOURS																
Wednesday, March 11, 2026	35	2	0	15	32	0	31	305	248	\$83.50	39	33	5	1	0	0	0	0	33	37	0
Thursday, March 12, 2026	31	0	0	12	19	0	34	188	143	\$72.50	35	31	3	1	0	0	0	0	31	31	0
Friday, March 13, 2026	44	0	0	18	4	0	28	293	237	\$112.00	49	44	3	2	0	0	0	0	44	44	0
Saturday, March 14, 2026	12	2	0	14	55	0	42	147	105	\$29.00	11	10	1	0	0	0	0	0	10	14	0
Sunday, March 15, 2026	0	0	0	0	0	0	0	0	\$0.00	0	0	0	0	0	0	0	0	0	0	0	0
Monday, March 16, 2026	22	0	0	14	30	0	27	209	128	\$49.00	29	22	6	1	0	0	0	0	22	22	0
Tuesday, March 17, 2026	26	0	0	20	37	0	35	298	257	\$60.00	30	26	4	0	0	0	0	0	26	26	0
Wednesday, March 18, 2026	44	2	0	22	43	0	56	390	311	\$85.00	46	42	3	1	0	0	0	0	42	46	0
Thursday, March 19, 2026	25	0	0	13	40	0	20	229	170	\$58.00	31	25	5	1	0	0	0	0	25	25	0
Friday, March 20, 2026	41	2	0	17	7	0	39	320	271	\$82.50	41	39	2	0	0	0	0	0	39	43	0
Saturday, March 21, 2026	16	2	0	13	58	0	23	173	145	\$42.00	16	14	2	0	0	0	0	0	14	18	0
Sunday, March 22, 2026	0	0	0	0	0	0	0	0	\$0.00	0	0	0	0	0	0	0	0	0	0	0	0
Monday, March 23, 2026	34	2	0	18	24	0	40	269	201	\$68.50	36	32	4	0	0	0	0	0	32	36	0
Tuesday, March 24, 2026	26	0	0	19	28	0	41	252	205	\$66.50	32	26	4	2	0	0	0	0	26	26	0
Wednesday, March 25, 2026	35	4	0	22	4	0	41	370	298	\$76.50	36	31	5	0	0	0	0	0	31	39	0
Thursday, March 26, 2026	35	2	0	23	4	0	23	285	247	\$80.00	42	33	7	2	0	0	0	0	33	37	0
Friday, March 27, 2026	39	2	0	20	35	0	52	363	282	\$84.50	40	37	3	1	0	0	0	0	37	41	0
Saturday, March 28, 2026	10	0	0	15	37	0	26	145	101	\$79.50	15	10	5	0	0	0	0	0	10	10	0
Sunday, March 29, 2026	0	0	0	0	0	0	0	0	\$0.00	0	0	0	0	0	0	0	0	0	0	0	0
Monday, March 30, 2026	29	0	0	17	58	0	33	239	181	\$66.50	33	29	3	1	0	0	0	0	29	29	0
Tuesday, March 31, 2026	22	2	0	13	10	0	28	208	136	\$50.50	24	20	4	0	0	0	0	0	20	24	0
TOTAL	738	29	2	442.233	794	0	880	6690	5246	\$1,755.00	842	707	109	27	0	0	0	0	707	769	0

ON-TIME PERFORMANCE 1



Gary Public Transportation Corp.

MARCH/APRIL 2026 BOARD REPORT – Presented May 7, 2026
GPTC PLANNING AND MARKETING DEPARTMENT

RECENT HIGHLIGHTS AND ACCOMPLISHMENTS

1. Continued tracking ridership and service information
2. Completed schedule information and outreach for service changes
3. Continued prepping “Supergrant” for Federal submission
4. Continued assembly of the 2024-2025 Impact Report
5. Worked with Procurement and Operations to formulate a vehicle replacement order.
6. Coordinated with Cycle219 stakeholders and logistics teams
7. Facilitated new shelter installation at Calumet College

RIDERSHIP MONTHLY REPORT (Attachment A)

See Attachment A.

ADVERTISING:PROMOTION:OUTREACH (Attachment B)

Transit Advertising:

- While no new installs were done in the last few months, staff forwarded leads to Fuel Media for potential contracts.

Marketing and Outreach:

- Staff is finalizing a set of pop-up events with interactive artistic and educational displays.
 - The first will be a part of Miller Beach Art’s “First Friday” event on June 5th.
 - The second will be at GPTC’s Trolley Day event at the Steel Yard on June 20th.
- The 2024-2025 Impact Report is 90% complete and information is ready for distribution the last week of April. A one-pager has already been assembled (attached) and a media kit was sent to the City of Gary with information for inclusion in the State of the City Address.

Advertising Revenue: Revenue for the last four months: January: 8,612.50; February: \$8,047.00; March: \$7,332.

CYCLE219 BIKESHARE (Attachment C)

- Phase I of the Spring deployment has been completed on schedule, including:
 - Calumet College
 - Metro Center
 - Lake Street
 - Marquette Park

After maintenance is completed for several units, additional bikes will be deployed at Calumet College as well as at Indiana University Northwest.

- Additional units have been ordered and, when received, will be deployed at the NICTD stations in Hammond and Miller Beach.
- While the grant ask from Porter County Community Fund was not successful, staff will be setting up follow-up meetings with NICTD and Dunes Tourism to discuss funding.

SERVICE PLANNING

- Operations and Planning were able to launch service changes on the April 27th. Planning assembled timetables, turn-by-turn directions and schedules, while updating public map data, route-planning app data and overseeing an outreach program that brought in stakeholders (Lake County Library, Town of Merrillville) and resulted in a 400% increase in social media traffic.
- Staff received and is reviewing four quotes from companies to assist in run-cutting for board picks, to help create opportunities for more efficient service and the potential addition of peak-time service on the Bmx.

GRANTS

- Federal Grants
 - The “Supergrant” is awaiting further action from FTA.
 - Staff will be discussing project modifications to increase funding for some programs.
- Legacy Foundation:
 - Knight Donor Advised: A second disbursement of funds is due this spring as GPTC provides more programming and begins some station improvements.
- Porter County funding
 - Staff is setting up meetings to discuss funding to expand Cycle219 into Porter County.
- Local Funding
 - Staff is awaiting the next disbursement of Calumet College funds for service and new bikes.

BROADWAY
metro*express*



- Ridership: Ridership per revenue hour (R/VRH) for March was 12.50, which is up from 12.01 for February.
- Station Improvements
 - Staff will be scheduling the sustainable landscaping project for installation in the spring.
 - Discussions continue for an additional shelter at the Adam Benjamin, Jr. Veterans Hospital in Merrillville/Crown Point.



Gary Public Transportation Corp.
DEC 2025/JAN-FEB 2026 BOARD REPORT – Presented March 5, 2026
GPTC PLANNING AND MARKETING DEPARTMENT

ATTACHMENT A
 Ridership thru February 2026

RIDERSHIP COMPARISON: 2023-2026						
MONTH	2023	2024	2025	2026	%age change 2024-2025	%age change 2025-2026
January	32,547	34,918	33,104	33,684	(5.20)	1.75
February	34,360	39,559	34,853	34,744	(11.89)	(0.31)
March	36,112	36,925	37,961	38,174	2.81	0.56
April	35,651	38,889	42,251	0	8.65	(100.00)
May	41,027	37,371	41,049	0	9.84	(100.00)
June	38,028	35,435	43,466	0	22.66	(100.00)
July	36,055	40,991	40,522	0	(1.14)	(100.00)
August	45,902	45,891	48,821	0	6.39	(100.00)
September	39,699	41,335	42,249	0	2.21	(100.00)
October	43,817	44,028	44,140	0	0.25	(100.00)
November	41,873	36,133	34,161	0	(5.46)	(100.00)
December	39,026	33,903	33,546	0	(1.05)	(100.00)
Totals	464,096	465,376	476,122	106,602	2.31	0.65

Note: Totals include fixed route and paratransit services

Shown above is service and ridership information/analysis thru February 2026.

- March ridership was slightly higher than March of last year.
- Service delivery was again lower in March.
- Mobile apps use was 21%.

First Quarter map data will be provided at the June 2026 meeting.

ATTACHMENT B
Annual Report Teaser



"We are the heartbeat of the city, and the rythm of the region".

2024-2025
STATS SNAPSHOT

By The Numbers. In Motion.



WE'RE DRIVING PROGRESS.

476,000
RIDES

Every Ride Matters.

 <p>476K ANNUAL RIDES ↑ +2.31% YoY Growth</p>	 <p>8,500 WEEKLY RIDERS Across NWI Communities</p>	 <p>17 BIKES DEPLOYED 5 Active Stations and Expanding</p>
 <p>4 ELECTRIC BUSES Top 2% Nationally</p>	 <p>11 COMMUNITIES SERVED 175 sq. miles of NWI</p>	 <p>3 NEW ROUTES LAUNCHED L1: West Central via Grant L3: Crosstown Connector R6 Lakeshore North to Whiting</p>

CONNECTING NORTHWEST INDIANA
ONE RIDE AT A TIME.
50% OF OUR RIDERS HAVE NO PERSONAL VEHICLE. WE'RE THE LIFELINE TO JOBS, HEALTHCARE, AND SCHOOL.

ATTACHMENT C
Cycle219 Deployment Phase 1

