GARY PUBLIC TRANSPORTATION CORP

BOARD OF DIRECTORS MEETING BOARD PACKET

BOARD MEETING

THURSDAY, AUGUST 6, 2026 - 6:00 P.M.

Cover Page for Board Packet

- Executive Session
- Agenda Board Meeting August 6, 2026
- Approval of Board Meeting Minutes dated July 9, 2026
- Approval of *GPTC General Check* Register Schedule dated July 1–31, 2026
- Approval of GPTC *Metro Center* Register Schedules dated July 1 – July 31, 2026
- General Manager / Department Reports
    - Department – Finance
    - Department – Procurement
    - Department – Marketing / Grants
    - Department – Operations
    - Department – Human Resources
    - Department - IT
- Other Business

  Old Business –
  New Business – Approval of the SWC Agreement ("Statewide Contract")
- Public Comments (2 minutes. each)
- Adjournment

GARY PUBLIC TRANSPORTATION CORP

NOTICE OF EXECUTIVE SESSION

GARY TRANSPORTATION CORPORATION BOARD OF DIRECTORS

THURSDAY, AUGUST 6, 2026 @ 4:30 P.M.

Adam Benjamin Metro Center – Board Room

100 West 4th Street
Gary, IN 46402

The Gary Public Transportation Corporation will hold an Executive Session as authorized under Indiana Code Section 5-14-1.5-6.1(b) for the following reasons(s).

✓ An Executive Session is authorized under the Indiana Code Section 5-14-1.5-5 Public Notice of Meeting.

✓ An Executive Session was scheduled for the following reasons under Indiana Code 5-14-1.5-6.19(b):

For discussion of strategy with respect to any of the following, as allowed under Indiana Code 5-14-1.5-6.1(b):

✓ An Executive Session is authorized under the Indiana Code Section 5-14-1.5-5 Public Notice of Meeting.

✓ (2)(A) – Collective Bargaining

✓ (2)(B) – The purchase of lease of real property by the governing body up to the time of contract of option to purchase of ease is executed by the parties. However, all such strategy discussions must be necessary for competitive or bargaining reasons and may not include competitive or bargaining adversaries.

✓ (5) – To receive information about and interview prospective employees.

✓ (6) – With respect to any individual over whom the governing body has jurisdictions: (A) to receive information concerning the individual's alleged misconduct; and (B)O to discuss before a determination, the individual status as an employee, a student, or an independent contractor who is 99a physician.

✓ (8) – To discuss before placement decision and individual student's abilities, past performance, behavior and needs.

✓ (9) – To discuss a job performance evaluation of an individual employee. This subdivision does not apply to discussion of salary, compensation, or benefits of employees during a budget process.

GARY PUBLIC TRANSPORTATION CORP

BOARD OF DIRECTORS

DATE: Thursday, August 6, 2026

MEETING TIME: 6:00 P.M.

LOCATION: Adam Benjamin Metro Center – Board Room
100 West 4th Street
Gary, IN 46402

AGENDA

ITEM #1 – Call to Order and Roll Call

ITEM #2 – Approval of Board Meeting Minutes dated July 9, 2026

ITEM #3 – Approval of GPTC *General* Check Register Schedules dated July 1 – June 31, 2026

ITEM #4 – Approval of GPTC *Metro Center* Check Register Schedules dated July 1 – June 31, 2026

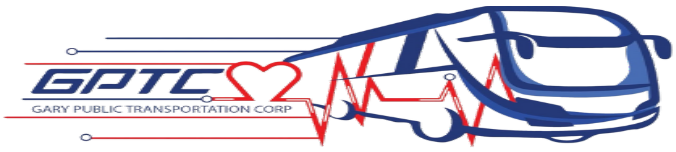
ITEM #5 – Department Reports

- Finance
- Procurement
- Marketing / Grants
- Transportation
- Maintenance / Operations
- IT

ITEM #6 – Old Business –
New Business – Approval of the SWC Agreement ("Statewide Contract")

ITEM #7 – Public Comments (2 minutes each)

ITEM #8 – Adjournment



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GARY PUBLIC TRANSPORTATION CORPORATION
100 West 4th Avenue
Gary, Indiana 46402

BOARD OF DIRECTORS MINUTES
JULY 9, 2026

The meeting of the Board of Directors of the Gary Public Transportation Corporation (GPTC) held Thursday, July 9, 2026, was called to order by Board Secretary Tiara Williams at approximately 6:43 P.M. in the GPTC Board Room of the Adam Benjamin Metro Center, 100 W. 4th Avenue, Gary, Indiana. This meeting was lived streamed.

Board Secretary, Tiara Williams, stated for the record that the Board of the Gary Public Transportation Corporation hereby certifies for the record that an Executive Session was held prior to the meeting pursuant to IC5-4-1.5.6.1b. We certify that the items discussed were related to information concerning issues that were posted on our Executive Session Notice. An executive session was held prior to the meeting pursuant to IC 5-14-1.5-6.1. We certify that the items discussed were related to information posted on our executive session notes.

Legal Counsel: Kelly White-Gibson, Esq.

Management/Staff Present: Riley Stewart, Director Transportation; Kicia Baker, Director of Maintenance/Operations; Shavon Parker-Dillard MIS-Director; LeBarron Burton, Sr., MIS/IT Administrator; Brian Fricke, Finance Operations Manager; David Wright, Marketing/Grants; Shirley Scott, Director Procurement

Pledge of Allegiance

ITEM #1 Call to Order and Roll Call

ROLL CALL:

- Board President Goffin – remote
- Member Ruby – present
- Member McKenzie – present
- Member Carr - present
- Secretary Tiara Williams – present
- Member Johnson – present
- Member Baker - present

Seven board members present. A quorum was established.

ITEM #2 Approval of Prior Board Meeting Minutes dated June 4, 2026

Motion made and seconded. Vote: All in favor — motion passed.

ITEM #3 Approval of Special Board Meeting Minutes dated June 24, 2026

Motion made and seconded. Vote: All in favor — motion passed.

ITEM #4 Approval of GPTC General Check Register Schedules dated May 1 – May 31, 2026
(tabled from previous meeting)

Motion and second passed. Vote: All yes — motion approved.

ITEM #5 Approval of GPTC General Check Register Schedules dated June 1 – June 30, 2026

Motion and second passed. Vote: All yes — motion approved.

ITEM #6 Approval of GPTC Metro Center Register Schedules dated June 1 – June 30, 2026

Motion and second passed. Vote: All yes — motion approved.

ITEM #7 Personnel Report

Motion: Separate the Director of Human Resources & Administration effective July 9, 2026.

Vote: Yes: Carr, McKenzie, Johnson, Ruby
No: Baker
Abstain: Secretary Williams
Outcome: Motion passed (4 yes, 1 no, 1 abstention).

ITEM #8 Department Reports

Finance Report

- May revenue: $852,371 (budget: $1.3M; 35% short).
- YTD revenue shortfall: ~$2.5M (38% below budget).
- May expenses: $1.1M (budget $1.3M; under by $45,000).
- Accounts payable aging as of June 30: $262,608 outstanding; $122,000 under review/dispute.
- One vendor has large disputed invoices turned over to legal.
- Parts procurement bypassing process was discussed as an ongoing issue.

Procurement Report

Recommendation: Purchase 3 ADA vehicles for $450,753 via State of Georgia piggyback.

Funding: 80% federal grant match available; 20% local share confirmed.

Board discussion focused on documentation and communication gaps.

Marketing & Grants Report

- May ridership highest since pandemic.
- June ridership decreased due to severe weather and power outages.
- $5M in 2026 transit + highway funding coordinated.
- Annual report presentations scheduled with regional agencies.
- Extensive community outreach completed.

Operations Report

- 21 workdays in June; 220 missed trips due to weather/power outages.
- Two accidents (one fault, one not).

- One personnel complaint investigated.
- Paratransit mileage report details shared.
- Air conditioning and bus parts shortages discussed, with drivers reporting equipment failures.
- Only one electric bus operational due to recurring issues.

Human Resources Report

- Compliance initiatives underway.
- Safety training modules planned quarterly for all drivers.
- Cross-training across departments in progress.
- Mold concerns at building under review; contractor appointment pending.

IT Report

- Network stable; cybersecurity active.
- MIS Director onboarded.
- Wi-Fi upgrades complete across facilities.
- Gate camera system installed and recording.
- Ricoh camera demo scheduled.
- UPS replacement completed, but power mapping issues remain.
- TAP-to-Pay expected to be activated next week.
- New website completed, awaiting content before launch.

ITEM #9

Old Business None to report

New Business:

Resolutions

a) ***Digital Board Document Repository Resolution***

Establishes secure digital access system for board materials (SharePoint/OneDrive, etc.).
Motion passed (one nay).

b) ***Employee Communication & Chain of Command Resolution***

Requires employees to follow proper reporting channels; restricts unauthorized public statements.
Motion passed.

c) ***Independent External Financial Audit Resolution***

Audit scope includes FY24–26 records, grants, procurement, payroll, pensions, and fraud review.
Motion passed.

d) ***Resolution Defining Duties of Board Officers***

Clarifies roles for President, Vice President, and Secretary.
Roll call: 5 yes, 1 abstention — motion passed.

e) ***Legal Communication Protocol Resolution***

Requires all legal matters to route through corporate counsel.
Motion passed unanimously.

ITEM #10 Public Comments - NONE

ITEM #11 Adjournment

Motion to adjourn approved. Meeting adjourned.

_____
Antoine Goffin, President

_____
Tiara Williams, Secretary

PROCUREMENT REPORT

Prepared by: Shirley Scott, Director of Procurement Oversight
Reporting Period: July 2026

I. EXECUTIVE SUMMARY

July 2026 marked continued progress across GPTC's facility modernization, and operational reliability initiatives. Major accomplishments this month included:

- Continuous second-floor bathroom renovation at the Metro Center. Men bathroom completed July 2026
- Finalization of Financial Audit Service Contract
- Advancement of paratransit vehicle procurement through State of Georgia Cooperative Contract
- Ongoing armed security services at Metro Center and Central Maintenance Facility

All procurement actions were executed in accordance with **GPTC Procurement Policy** and **FTA Circular 4220.1G**, ensuring full compliance with federal micro and simplified acquisition.

II. FACILITIES & INFRASTRUCTURE

A. Metro Center Bathroom Renovation – Second Floor

Vendor: K Sparks Construction
Original Bid Price: $95,400
New Total: $161,169
Procurement Method: Simplified Acquisition
Contract Type: Purchase Order
Project Manager: LeBarron Burton

- Change Order #1 – $9,500
  Wall demolition and replacement due to unforeseen structural conditions.
- Change Order #2 – $56,269
  Mold remediation recommended following environmental assessment.
  Status: Approved by Board of Director -May 2026
- Men Bathroom completed July 2026

Project Summary

Renovation services includes demolition, plumbing upgrades, fixture replacement, and ADA-compliant improvements for both the Men's and Women's bathrooms on second floor.

B. METRO ESCALATOR REPAIRS

Request for Quotes to repair escalator was procured to restore services to the second floor at the Metro Center. The awarded contractor was awarded to Kone Elevator.
The purchase order and the notice to proceed was issued on October 22, 2024 at a **cost of $99,442.00**.
A Change Order was issued on March 6, 2025 to include 67 damaged steps, permits and State Inspection at **a cost of $95,968.00**.
New Total $200,542.66
BUDGET: PREVENTATIVE MAINTENANCE: 57007

- The work began on March 3, 2025 with an estimated repair time of three (3) weeks.
- Escalator Repair and Upgrade completed on April 17, 2025
- **Additional Service to Restore escalator Services - $5132.66 -7/13/26**

III. OPERATIONS & SAFETY

A. Paratransit Vehicles – Purchase

GPTC received authorization from the State of Georgia to purchase **three (3) paratransit vehicles** through the statewide contract with Coach & Equipment.

Cost: $450,753
Procurement Method: Cooperative Purchase / Piggyback
Recommendation: Submitted for Board Approval
Status: Awaiting Board Approval

B. Armed Security Services – Metro Center & Operations Facility

Vendor: Armor Security
Service Start Date: September 13, 2024
Initial Term: 90 days (ending December 13, 2024)
Service Expansion:

- Central Maintenance 24/7 coverage effective October 15, 2024
- Metro Center 24/7 coverage effective February 13, 2025

Contract Extension: Through December 13, 2025, with one (1) year option-December 2026
Project Manager: Kicia Baker- Director of Maintenance/Operation

Project Summary

Armor Security continues to provide armed security services at both the Metro Center and Central Maintenance Facility, supporting safety, incident response, and facility protection across GPTC operations.

IV. PROCUREMENT COMPLIANCE STATEMENT

All procurement actions for July 2026 were conducted in accordance with:

- GPTC Procurement Policy
- FTA Circular 4220.1G
- Federal micro and simplified acquisition thresholds
- Requirements for price reasonableness, contract file completeness, and funding eligibility

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GENERAL MANAGER'S MONTHLY REPORT
July 1, 2026, THRU July 31, 2026
TRANSPORTATION

Active Employees	Inactive Employees	Total Employees
Union: **39**	Union: 0	Union: 39
Non-Union: 6	non-union: 0	non-union: 0

WORKDAYS AVAILABLE: 26	**SICK DAYS: 23**
TOTAL EMPLOYEE WORKDAYS: 1014	**TOTAL EMPLOYEE WORKDAYS LOST: 23**
ACTUAL WORKDAYS: 991	**ABSENTEEISM RATIO: 2.3**

DISCIPLINE LOST DAYS: Accidents: 0 Procedural: 0 Absenteeism: 0 Other: 0			
Total Trips Weekdays: 6,764	**Total Vehicle Miles: 7,151**	**Total: 0**	**Total: 0**
Total Trips Saturdays: 640	**Total Revenue Miles: 5,776**	**Vehicle Collision: 0**	**Passenger: 0**
Total Missed Trips Weekday: 366 Manpower: Vehicle: X	**Total Deadhead Miles: 913**	**Passenger: 0**	**Disturbance: 0**
Total Missed Trips Missed: 0 Saturdays: Manpower: X Vehicle:	**Monthly Certification: 7**	**Fixed Objects: 0**	**Non-Action: 0**

ON TIME PERFORMANCE PERCENTAGES BY ROUTE			
L-3 CROSSTOWN CONNECTOR:	**100%**	**L-1 WEST CENTRAL GRANT:**	**99.1%**
R-1 LAKESHORE CONNECTION:	**100%**	**R-2 US 30 SHUTTLE:**	**98.2%**
		L-4 UNIVERSITY PARK:	**100%**
L-2 OAK &COUNTY LINE:	**99.1%**	**L-5 HORRACE MANN:**	
R-BMX BROADWAY METRO EXPRESS:	**100%**	**R-3 BURR/LAKE RIDGE:**	**100%**
R-6 IVY TECH SHUTTLE:		**R-4 LAKESHORE SOUTH:**	**100%**
R-5 MERRILLVILLE SHUTTLE:	**100%**	**8 ADA PARATRANSIT**	**99.0%**

ROUTE RIDERSHIP 2026
(Refer to Planning & Marketing Report for Ridership Information)

COMPLAINTS

ROUTE	SERVICE	PERSONNEL	ACTION TAKEN	COMMENDATION
FIXED	**3**	**0**	**3**	**0**
ADA PARATRANSIT	**0**	**0**	**0**	**0**

SUBMITTED BY: DIRECTOR OF TRANSPORTATION (RILEY STEWART)

August 6, 2026 Board Report
Technology & Infrastructure Update

Submitted by: M.I.S. Department / Shavon Parker-Dillard

Technology Infrastructure & Network Operations

GPTC's core network infrastructure remains stable across all locations, supported by fully operational cloud-based reporting tools and continuous monitoring, cybersecurity oversight, and technical support provided through the MTA-managed environment.

MIS Leadership Transition

Shavon continues onboarding into the MIS Director role with ongoing knowledge transfer, system documentation updates, access reviews, and alignment on GPTC's long-term technology priorities.

Wireless Network Improvements

The wireless expansion at both the 4th Avenue and 35th Avenue facilities has been completed, providing stable coverage with minimal dead zones and significantly improved connectivity. The remaining upgrade, a managed smart switch, is already in procurement.

Access Control, Camera Planning & Facility Security

Vendor meetings and facility walkthroughs are underway to assess GPTC's camera needs. We are evaluating solutions that complement the ICT access control system we currently have in place, including potential camera integration, to enhance visibility, accountability, and internal security control. We also continue recommending an additional camera and access station at Door A to support Dispatch with remote visitor verification.

Critical Infrastructure & Emergency Power Readiness

Recent summer storms highlighted vulnerabilities in emergency power continuity. We recommend adding a battery extension module to the new UPS to increase runtime and improve resilience for critical systems during outages.

Farebox Modernization & Rider Technology

Progress continues on farebox modernization and tap-to-pay deployment. The team has collaborated extensively with vendors this month to advance these rider-facing improvements. We met with the merchant vendor to test the functionality and complete the remaining steps needed for full rollout.

Software Development & Digital Transformation

GPTC's redesigned website is complete and awaiting final content, scripting updates, and branding assets. We are also assessing a custom Dispatch application to replace the unstable Board Pick workbook. Additionally, the department is developing standardized process and procedures and onboarding/offboarding documentation to improve collaboration, communication, and information access across GPTC.

Upcoming Priorities

- Farebox installation and maintenance, tap-to-pay rollout, and mobile app launch preparation
- Website launch with final content and scripting updates
- Development of Dispatch and ICT access control applications with potential camera system integration
- Infrastructure enhancements, including UPS runtime expansion, generator circuit mapping, and increased network security monitoring
- Standardized digital file-sharing, document management, and improved technology onboarding/offboarding procedures

Closing Remarks

Throughout July, the Technology Department remained focused on continuity, emergency readiness, stronger system control, and modernization. With newly granted credentials from Imperial, ongoing MIS Director onboarding, scheduled camera evaluations, and lessons learned from recent storms, our priorities center on improving internal controls, infrastructure resilience, and cross-department preparedness. Continued alignment and leadership collaboration will be essential to maintaining modernization momentum throughout 2026.

Gary Public Transportation Corp.

JUNE/JULY 2026 BOARD REPORT – Presented August 6, 2026
GPTC PLANNING AND MARKETING DEPARTMENT

RECENT HIGHLIGHTS AND ACCOMPLISHMENTS

1. **Continued tracking ridership and service information**
2. **Advanced "Supergrant"**
3. **Greenlit completion of the 2024-2025 Impact Report**
4. **Advanced Cycle219 Planning**
5. **Finalized 2026 funding levels**
6. **Advanced tech upgrades for Operations**
7. **Began Air Show event planning**
8. **Began setting table for winter holiday outreach programs**

RIDERSHIP REPORTING (Attachment A)

See Attachment A for the monthly report.

ADVERTISING:PROMOTION:OUTREACH (Attachment B)

Transit Advertising:

- Artwork was approved from the RailCats, and installation is being scheduled.
- The Hensley Group extended its bus wrap advertising agreement thru 2027.
- Artwork for Air Show advertising has been received for posting (attached)

Marketing and Outreach:

- GPTC's marketing team has been working with staff on the roll-out of the Annual Report, including a July virtual presentation and two in-person events scheduled for August:
  - NIRPC's Transportation Committee (August 4th)
  - Gary's Age-Friendly Advisory Council (August 19th)

Advertising Revenue: Revenue for the last four months:; April: $7,332; May: $6,308; June: $6,893.

CYCLE219 BIKESHARE

- The bikes purchased by Calumet College – for deployment in Whiting and Hammond – have been delivered. They will be deployed once locking mechanisms have been delivered.
- Staff is reviewing agreements with NICTD for station deployments, and will discuss Porter County stations and bikes as well.

SERVICE PLANNING

- Staff met with Operations staff and discussed quotes from companies to assist in run-cutting for board picks, to help create opportunities for more efficient service and the potential addition of peak-time service on the Bmx. It was agreed that this effort would reduce overtime.
- Staff has submitted to South Shore Tourism a revised cost sheet for Air Show service. This will include a potential Friday show as well as increasing Cycle219 capacity on-site during Air Show weekend.

GRANTS

- Federal Grants
  - The "Supergrant" has been given a permanent grant number and is now in the final review phase. Additional funds will be added to the grant once it is executed.
- Legacy Foundation:
  - Knight Donor Advised: Staff has begun the solicitation process for station improvements, to be matched by this grant.
- Porter County funding
  - Staff will be meeting with Dunes (Porter County) Tourism to discuss a Cycle219 roll-out there, and cooperation for the Holiday Lights Tour.
- Local Funding
  - The most recent quarter of disbursement of Calumet College funding has been received.
  - Staff provided funding information for agreements with the City of Hammond, Town of Merrillville and Lake County.

BROADWAY metroexpress

- Ridership: Ridership per revenue hour (R/VRH) for June was 17.08, down 5.3% from May's 18.04.
- Station Improvements
  - Staff has requested the commencement of quote-gathering for shelters for the Bmx, and striping of bus lanes in the downtown area of Gary.

ATTACHMENT A
Ridership thru June 2026

RIDERSHIP COMPARISON: 2023-2026

MONTH	2023	2024	2025	2026	%age change 2024-2025	%age change 2025-2026
January	32,547	34,918	33,104	33,684	(5.20)	1.75
February	34,360	39,559	34,853	34,744	(11.89)	(0.31)
March	36,112	36,925	37,961	38,174	2.81	0.56
April	35,651	38,889	42,251	38,633	8.65	(8.56)
May	41,027	37,371	41,049	50,704	9.84	23.52
June	38,028	35,435	43,466	39,235	22.66	(9.73)
July	36,055	40,991	40,522	0	(1.14)	(100.00)
August	45,902	45,891	48,821	0	6.39	(100.00)
September	39,699	41,335	42,249	0	2.21	(100.00)
October	43,817	44,028	44,140	0	0.25	(100.00)
November	41,873	36,133	34,161	0	(5.46)	(100.00)
December	39,026	33,903	33,546	0	(1.05)	(100.00)
Totals	464,096	465,376	476,122	235,174	2.31	1.07

Note: Totals include fixed route and paratransit services

Shown above is service and ridership information/analysis thru June 2026.

- June ridership was 9.7% lower, in large part due to weather-impacted weekday ridership.
- Weather and equipment issues reduced service delivery.
- Mobile apps use was 21%.

ATTACHMENT B
Air Show Advertising Creative