



NOTICE OF EXECUTIVE SESSION
GARY TRANSPORTATION CORPORATION BOARD OF DIRECTORS
THURSDAY, SEPTEMBER 3, 2026 @ 4:00 P.M.

Adam Benjamin Metro Center – Board Room
100 West 4th Street
Gary, IN 46402

The Gary Public Transportation Corporation will hold an Executive Session as authorized under Indiana Code Section 5-14-1.5-6.1(b) for the following reasons(s).

- ✓ An Executive Session is authorized under the Indiana Code Section 5-14-1.5-5 Public Notice of Meeting.
- ✓ An Executive Session was scheduled for the following reasons under Indiana Code 5-14-1.5-6.19(b):

For discussion of strategy with respect to any of the following, as allowed under Indiana Code 5-14-1.5-6.1(b):

- ✓ An Executive Session is authorized under the Indiana Code Section 5-14-1.5-5 Public Notice of Meeting.
- ✓ (2)(A) – Collective Bargaining
- ✓ (2)(B) – The purchase of lease of real property by the governing body up to the time of contract of option to purchase of ease is executed by the parties. However, all such strategy discussions must be necessary for competitive or bargaining reasons and may not include competitive or bargaining adversaries.
- ✓ (5) – To receive information about and interview prospective employees.
- ✓ (6) – With respect to any individual over whom the governing body has jurisdictions: (A) to receive information concerning the individual's alleged misconduct; and (B)O to discuss before a determination, the individual status as an employee, a student, or an independent contractor who is 99a physician.
- ✓ (8) – To discuss before placement decision and individual student's abilities, past performance, behavior and needs.
- ✓ (9) – To discuss a job performance evaluation of an individual employee. This subdivision does not apply to discussion of salary, compensation, or benefits of employees during a budget process.



BOARD OF DIRECTORS

DATE: Thursday, September 3, 2026
MEETING TIME: 6:00 P.M.
LOCATION: Adam Benjamin Metro Center – Board Room
100 West 4th Street
Gary, IN 46402

AGENDA

- ITEM #1 – Call to Order and Roll Call
- ITEM #2 – Approval of Board Meeting Minutes dated August 6, 2026
- ITEM #3 – Approval of GPTC *General* Check Register Schedules dated August 1–31, 2026
- ITEM #4 – Approval of GPTC *Metro Center* Check Register Schedules dated August 1–31, 2026
- ITEM #5 – Department Reports
 - Finance
 - Procurement
 - Marketing / Grants
 - Transportation
 - Maintenance / Operations
 - IT
- ITEM #6 – Old Business –
New Business –
- ITEM #7 – Public Comments (2 minutes each)
- ITEM #8 – Adjournment



GARY PUBLIC TRANSPORTATION CORPORATION

**100 West 4th Avenue
Gary, Indiana 46402**

BOARD OF DIRECTORS MINUTES **AUGUST 6, 2026**

The meeting of the Board of Directors of the Gary Public Transportation Corporation (GPTC) held Thursday, August 6, 2026, was called to order by Board President Antoine Goffin at approximately 7:15 P.M. in the GPTC Board Room of the Adam Benjamin Metro Center, 100 W. 4th Avenue, Gary, Indiana. This meeting was lived streamed.

Board President, Antoine Goffin, stated for the record that the Board of the Gary Public Transportation Corporation hereby certifies for the record that an Executive Session was held prior to the meeting pursuant to IC5-4-1.5.6.1b. We certify that the items discussed were related to information concerning issues that were posted on our Executive Session Notice. An executive session was held prior to the meeting pursuant to IC 5-14-1.5-6.1. We certify that the items discussed were related to information posted on our executive session notes.

Legal Counsel: Kelly White-Gibson, Esq.

Management/Staff Present: Riley Stewart, Director Transportation; Kicia Baker, Director of Maintenance/Operations; Shavon Parker-Dillard MIS-Director; LeBarron Burton, Sr., MIS/IT Administrator; Brian Fricke, Finance Operations Manager; David Wright, Marketing/Grants; Shirley Scott, Director Procurement

ITEM #1 Call to Order and Roll Call

ROLL CALL:

- Board President Goffin – remote
- Member Ruby – present
- Member McKenzie – present
- Member Carr - present
- Secretary Tiara Williams – present
- Member Henderson – present
- Member Baker - present

Seven board members present. A quorum was established.

Pledge of Allegiance

ITEM #2 Approval of Prior Board Meeting Minutes dated July 9, 2026

Motion made and seconded. Vote: All in favor — motion passed.

ITEM #3 Approval of GPTC General Check Register Schedules dated July 1 – July 31, 2026

Motion made and properly seconded. All in favor. Motion carries.

ITEM #4 Approval of GPTC Metro Center Register Schedules dated July 1 – July 31, 2026

Motion made excluding checks 4886 and 4889. Properly seconded. All in favor: Motion carries.

ITEM #5 Reports

Motion to accept general manager and departmental reports as printed. Properly seconded. All in favor: Aye. Motion carries.

ITEM #6

Old Business

ADA-Accessible Vehicles

Motion to approve purchase of ADA-accessible vehicles via piggyback. Moved, seconded. Motion carries.

Bylaws Amendment – Vice Chairman & Governance Provisions

Amendment to Article V presented, detailing responsibilities of Chairman, Vice Chairman, Secretary, Administrative Board Secretary, and collective governance responsibilities. Motion made and properly seconded. Roll call vote conducted. One abstention; motion passes.

New Business:

Statewide Contract Agreement

Motion to approve piggyback statewide contract agreement. Moved, seconded. Motion carries.

Resolution – Modified Vacation Benefits

Full resolution read regarding director-level employees receiving a one-time modification of vacation benefits due to unauthorized offer letters. Motion made and properly seconded. Roll call vote: All yes. Motion carries.

Denial of Vacation Leave Payment

Motion to deny former HR Director's request for 20 vacation days payment. Moved and seconded. Roll call vote: All yes. Motion carries.

HR Professional Services Contract

Motion made and properly seconded. All in favor: Aye. Motion carries.

HR Coordinator Appointment

Motion recommending Board Secretary to fill the HR Coordinator position effective August 6, 2026. Roll call: Goffin – No, Williams – Abstain, McKenzie – No, Ruby – Yes, Baker – Yes, Carr – Yes, Jones – Yes. Motion carries.

Interim General Manager Appointment

Motion to appoint Planning & Marketing Manager as Interim GM. Moved, seconded. Motion carries.

Director of Planning and Marketing Position

Motion to establish position. Moved, seconded. All in favor: Aye. Motion carries.

Professional Services Agreement with Cinder & Dalton

Motion made, seconded. Motion carries.

Budget Reduction

Motion to reduce budget by \$1.2 million with option to increase later upon grant funding. Moved, seconded. Motion carries.

Initial Draft Budget Approval

Motion to approve draft budget presented by Cinder & Dalton. Moved, seconded. Motion carries.

Emergency Procedures Representative Resolution

Full resolution establishing emergency procedures representatives at two GPTC facilities was presented. Motion made and properly seconded. All in favor: Aye. Motion carries.

CWIC ER GPTC Option

Motion to not extend the option. Moved, seconded. Motion carries.

Recognition of Interim General Manager

Board congratulated Mr. Wright on his appointment and expressed confidence.

ITEM #7 Public Comments

Several public comments regarding buses, contracts, mechanics concerns, and meeting start times. Board responded to each item and clarified processes.

ITEM #8 Adjournment

Motion to adjourn was made, seconded, and approved. Meeting adjourned.

Antoine Goffin, President

Tiara Williams, Secretary



PROCUREMENT REPORT

Prepared by: Shirley Scott, Director of Procurement Oversight

Reporting Period: August 2026

I. EXECUTIVE SUMMARY

July 2026 marked continued progress across GPTC's facility modernization, and operational reliability initiatives. Major accomplishments this month included:

- Continuous second-floor bathroom renovation at the Metro Center.
- Finalization of Financial Audit Service Contract
- Advancement of paratransit vehicle procurement through State of Georgia Cooperative Contract
- Ongoing armed security services at Metro Center and Central Maintenance Facility

All procurement actions were executed in accordance with **GPTC Procurement Policy** and **FTA Circular 4220.1G**, ensuring full compliance with federal micro and simplified acquisition.

II. FACILITIES & INFRASTRUCTURE

A. Metro Center Bathroom Renovation – Second Floor

Vendor: K Sparks Construction

Original Bid Price: \$95,400

New Total: \$161,169

Procurement Method: Simplified Acquisition

Contract Type: Purchase Order

Project Manager: LeBarron Burton

- Change Order #1 – \$9,500
Wall demolition and replacement due to unforeseen structural conditions.
- Change Order #2 – \$56,269
Mold remediation recommended following environmental assessment.
Status: Approved by Board of Director -May 2026
- Men Bathroom completed July 2026

Project Summary

Renovation services includes demolition, plumbing upgrades, fixture replacement, and ADA-compliant improvements for both the Men's and Women's bathrooms on second floor.

B. METRO ESCALATOR REPAIRS

Request for Quotes to repair escalator was procured to restore services to the second floor at the Metro Center. The awarded contractor was awarded to Kone Elevator.

The purchase order and the notice to proceed was issued on October 22, 2024 at a **cost of \$99,442.00**.

A Change Order was issued on March 6, 2025 to include 67 damaged steps, permits and State Inspection at a **cost of \$95,968.00**.

New Total \$200,542.66

BUDGET: PREVENTATIVE MAINTENANCE: 57007

- The work began on March 3, 2025 with an estimated repair time of three (3) weeks.
- Escalator Repair and Upgrade completed on April 17, 2025
- **Additional Service to Restore escalator Services - \$5132.66 -7/13/26 awaiting authorization for additional expense**

III. OPERATIONS & SAFETY

A. Paratransit Vehicles – Purchase

GPTC received authorization from the State of Georgia to purchase **three (3) paratransit vehicles** through the statewide contract with Coach & Equipment.

Cost: \$450,753

Procurement Method: Cooperative Purchase / Piggyback

Recommendation: Submitted for Board Approval

Status: Board Approval-8/6/2026 – **Awaiting Signed Recommendation**

B. Armed Security Services – Metro Center & Operations Facility

Vendor: Armor Security

Service Start Date: September 13, 2024

Initial Term: 90 days (ending December 13, 2024)

Service Expansion:

- Central Maintenance 24/7 coverage effective October 15, 2024
- Metro Center 24/7 coverage effective February 13, 2025

Contract Extension: Through December 13, 2025, with one (1) year option-December 2026
Project Manager: Kicia Baker- Director of Maintenance/Operation

Project Summary

Armor Security continues to provide armed security services at both the Metro Center and Central Maintenance Facility, supporting safety, incident response, and facility protection across GPTC operations.

FINANCIAL & COMPLIANCE PROCUREMENT

Financial Audit Services – Request for Proposal (RFP)

RFP Issued: January 22, 2026

Proposal Due Date: February 23, 2026

Responses Received: One (1)

Responding Vendor: Crowe, LLP

Three Year Total: \$168,000

Option Year Total \$227,000

Background:

Crowe, LLP has successfully prepared GPTC's financial audits over the past several years and has demonstrated consistent performance and familiarity with GPTC's financial structure and federal grant requirements.

Status: Board approved

Pending Status: Awaiting Legal Counsel Approval

UP COMING PROJECT

2026 ANNUAL FLEET INSURANCE

IV. PROCUREMENT COMPLIANCE STATEMENT

All procurement actions for August 2026 were conducted in accordance with:

- GPTC Procurement Policy
- FTA Circular 4220.1G
- Federal micro and simplified acquisition thresholds
- Requirements for price reasonableness, contract file completeness, and funding eligibility



"We are the heartbeat of the city, and the rythm of the region".

GENERAL MANAGER'S MONTHLY REPORT
August 1, 2026, THRU August 31, 2026
TRANSPORTATION

Active Employees

Union: 39
 Non-Union: 6

Inactive Employees

Union: 0
 non-union: 0

Total Employees

Union: 39
 non-union: 0

WORKDAYS AVAILABLE: 26	SICK DAYS: 29
TOTAL EMPLOYEE WORKDAYS: 1014	TOTAL EMPLOYEE WORKDAYS LOST: 29
ACTUAL WORKDAYS: 985	ABSENTEEISM RATIO: 2.9

DISCIPLINE LOST DAYS: Accidents: 0 Procedural: 0 Absenteeism: 0 Other: 0			
Total Trips Weekdays: 5,638	Total Vehicle Miles: 3,946	Total: 0	Total: 0
Total Trips Saturdays: 800	Total Revenue Miles: 3,120	Vehicle Collision: 0	Passenger: 0
Total Missed Trips Weekday: 872	Total Deadhead Miles: 527	Passenger: 0	Disturbance: 0
Manpower: Vehicle: X	Monthly Certification: 3	Fixed Objects: 0	Non-Action: 0
Total Missed Trips Missed: 0			
Saturdays: Manpower: X Vehicle:			

ON TIME PERFORMANCE PERCENTAGES BY ROUTE			
L-3 CROSSTOWN CONNECTOR: 100%	L-1 WEST CENTRAL GRANT: 99.1%		
R-1 LAKESHORE CONNECTION: 100%	R-2 US 30 SHUTTLE: 98.2%		
	L-4 UNIVERSITY PARK: 100%		
L-2 OAK & COUNTY LINE: 99.1%	L-5 HORRACE MANN: 100%		
R-BMX BROADWAY METRO EXPRESS: 100%	R-3 BURR/LAKE RIDGE: 100%		
R-6 IVY TECH SHUTTLE: 100%	R-4 LAKESHORE SOUTH: 100%		
R-5 MERRILLVILLE SHUTTLE: 100%	8 ADA PARATRANSIT 99.0%		

ROUTE RIDERSHIP 2026 (Refer to Planning & Marketing Report for Ridership Information)				
COMPLAINTS				
ROUTE	SERVICE	PERSONNEL	ACTION TAKEN	COMMENDATION
FIXED	1	0	1	0
ADA PARATRANSIT	1	0	1	0

SUBMITTED BY: DIRECTOR OF TRANSPORTATION (RILEY STEWART)

Vehicle report			
Buses			
Date	Bus Number	Condition	Comments
9/1/2026	2206	Front brakes/ flat tire	in progress
9/1/2026	7204	In service	Going to dealer on 03Sep for warranty repair of wheel chair lift.
9/1/2026	702	Over-heating	Replaced water pump and thermostat. Received incorrect radiator. In progress.
9/1/2026	2301	No pedal	Inspected by gillig. Waiting to receive report.
9/1/2026	2200	Fire alarm active	Inspected by Gillig. Advised to contact Cummins for battery repair.
9/1/2026	2202	Shutting down during operation	Inspected by Gillig. Waiting to receive report.
9/1/2026	2203	Brakes locking up	Advised by Gillig to replace brake pedal. Parts req' in progress.
11/3/2025	1205	Engine	Engine overhaul / in progress
8/26/2025	1700	Engine	Loss of Power/AC Failed
4/30/2026	907	Loss of Power	Engine Oil Leak/Loss of Power/possible bad engine
PM'S DUE - Mileage			
9/1/2026	1402	PM Due	-1134
9/1/2026	2206	PM Due	-1086
9/1/2026	7200	PM Due	-139
9/1/2026	7201	PM Due	-2653
9/1/2026	forklift	PM due	-282
Support Vehicles			
Date	Vehicle Number	Condition	Comments
Maintenance Staff			
Kicia Baker		Maintenance Facility/Operations Director. Ext 108	
Briggs Rumph		Maintenance Manager. Ext 117	
Silvino Salgado		Maintenance Office Assistant. Ext120	



Gary Public Transportation Corp.

JULY/AUGUST 2026 BOARD REPORT – Presented September 3, 2026
GPTC PLANNING AND MARKETING DEPARTMENT

RECENT HIGHLIGHTS AND ACCOMPLISHMENTS

1. Continued tracking ridership and service information
2. Facilitated activities in response to August 11th windstorm
3. Executed “Supergrant”
4. Greenlit completion of the 2024-2025 Impact Report
5. Advanced Cycle219 Planning
6. Contributed to budget discussions
7. Advanced tech upgrades for Operations
8. Began setting table for winter holiday outreach programs

RIDERSHIP REPORTING (Attachment A)

See Attachment A for the monthly report.

ADVERTISING:PROMOTION:OUTREACH

Transit Advertising:

- The Hensley Group extended its bus wrap advertising agreement thru 2027.
- The Air Show advertising was postponed to next year as the 2026 event was cancelled.

Marketing and Outreach:

- Before the storm, GPTC’s marketing team provided one in-person and one virtual roll-out of the Impact Report. The document was presented virtually to the statewide Health Equity Action Team on July 23rd, and in-person at NIRPC’s Transportation Committee on August 4th. An in-person discussion to the Age Friendly Advisory Council was postponed due to the storm.

Advertising Revenue: Revenue for the last four months:: May: \$6,308; June: \$6,893; July: \$5,528.

CYCLE219 BIKESHARE

- With bikes purchased by Calumet College already on property, staff and the logistics team are awaiting delivery of the locking mechanisms. Will update at the Board meeting.
- Staff is reviewing agreements with NICTD for station deployments, and will discuss Porter County stations and bikes as well.

SERVICE PLANNING

- Staff will pick up the effort to get run-cutting help in September. As part of this, membership in a cooperative organization called NEORide are being considered. This would greatly reduce solicitation time for several desired projects. A report will be provided at the meeting, setting up potential action in October.
- Staff has reached out to other transit properties for parts and rolling stock assistance to help stabilize the fleet in the aftermath of the August 11th storm.

GRANTS

- Federal Grants
 - The “Supergrant” – IN-2026-004 – has been executed, adding \$13.9M in federal funds for capital and operating expenses. An additional \$10.5M is set to be added to this grant using funds allocated for the years 2025 and 2026.
- Legacy Foundation:
 - Knight Donor Advised: Staff has begun the solicitation process for station improvements, to be matched by this grant.
- Porter County funding
 - Staff will be meeting with Dunes (Porter County) Tourism to discuss a Cycle219 roll-out there, and cooperation for the Holiday Lights Tour.
- Local Funding
 - Staff continues to provide information for local funding agreements.
- Volkswagen Mitigation Fund
 - The application period for the last round for this fund will be released in October. Staff will be submitting to provide an alternative match for the 2027 electric vehicle acquisition.



- Ridership: Ridership per revenue hour (R/VRH) for July was 14.71, down 14.7% from June's 18.04.
- Station Improvements
 - Staff has requested the commencement of quote-gathering for shelters for the Bmx, and striping of bus lanes in the downtown area of Gary.

ATTACHMENT A
Ridership thru July 2026

RIDERSHIP COMPARISON: 2023-2026						
MONTH	2023	2024	2025	2026	%age change 2024-2025	%age change 2025-2026
January	32,547	34,918	33,104	33,684	(5.20)	1.75
February	34,360	39,559	34,853	34,744	(11.89)	(0.31)
March	36,112	36,925	37,961	38,174	2.81	0.56
April	35,651	38,889	42,251	38,633	8.65	(8.56)
May	41,027	37,371	41,049	50,704	9.84	23.52
June	38,028	35,435	43,466	39,235	22.66	(9.73)
July	36,055	40,991	40,522	41,364	(1.14)	2.08
August	45,902	45,891	48,821	0	6.39	(100.00)
September	39,699	41,335	42,249	0	2.21	(100.00)
October	43,817	44,028	44,140	0	0.25	(100.00)
November	41,873	36,133	34,161	0	(5.46)	(100.00)
December	39,026	33,903	33,546	0	(1.05)	(100.00)
Totals	464,096	465,376	476,122	276,538	2.31	1.22

Note: Totals include fixed route and paratransit services

Shown above is service and ridership information/analysis thru July 2026.

- July ridership was estimated to be slightly higher than in 2025 and thus the highest July total since before the pandemic.
- Service delivery continues to be at issue, with July delivery – particularly Bmx – among lowest this year.
- Mobile apps use was 21%.



September 3, 2026 Board Report Technology & Infrastructure Update

Submitted by: M.I.S. Department / Shavon Parker-Dillard

Technology Infrastructure & Network Operations

GPTC's core network infrastructure remained stable where power was available. However, widespread regional outages in Gary, IN caused substantial disruption to operations throughout August, resulting in approximately two weeks of downtime for several facilities and ongoing power instability for others. Department activity focused primarily on maintaining critical systems, monitoring service health, and restoring operations as power returned.

MIS Leadership Transition

Onboarding and internal alignment continued as possible during the outage period. Documentation, access reviews, and process updates progressed at a slower pace due to limited system availability.

Wireless Network Improvements

No major updates in August. Previously completed wireless upgrades at the 4th Avenue and 35th Avenue facilities continued to perform well where power remained stable. Procurement for the remaining smart switch is still active.

Access Control, Camera Planning & Facility Security

Scheduled vendor coordination and facility planning sessions were paused or rescheduled due to power interruptions. Existing access control systems operated normally once power was restored. The recommendation for an additional camera and access station at Door A remains in place.

Critical Infrastructure & Emergency Power Readiness

August's downtime reinforces prior concerns around emergency continuity. The previously recommended battery extension module for the UPS remains a priority to increase runtime and resilience for critical systems during outages.

Farebox Modernization & Rider Technology

Vendor testing and tap-to-pay implementation were slowed due to outages. Coordinated work will resume fully in September as stable power is restored.

Software Development & Digital Transformation

Website finalization and Dispatch application planning were temporarily impacted by limited system access. Work will continue in September as conditions normalize. Standardized process documentation efforts are still underway.

Upcoming Priorities

- Resume full progress on farebox modernization, tap-to-pay rollout, and mobile app preparations.
- Resume website launch steps, including content completion and scripting updates.
- Restart vendor coordination for camera and access control enhancements.
- Continue emergency readiness planning, UPS runtime expansion, and generator circuit mapping.
- Re-engage digital onboarding/offboarding and file-sharing process improvements

Closing Remarks

August was heavily impacted by city-wide power outages across Gary, IN, significantly limiting the department's ability to execute planned modernization initiatives. Despite these challenges, the MIS Department maintained oversight of critical systems, supported restoration efforts, and ensured continuity where possible. As power stabilizes, September will focus on regaining momentum, revisiting delayed projects, and reinforcing emergency readiness strategies.